

Minutes of the Meeting of the
ADMINISTRATIVE SERVICES COMMITTEE
Monday, January 23, 2012
Council Chambers, City Hall

Committee Members Present: Councillor Roberts – Chair
Councillor Pillai – Vice-Chair
Mayor Buckway
Councillor Cameron
Councillor Irwin
Councillor Stockdale

Committee Members Absent: Councillor Austin

Staff Present: Dennis Shewfelt, City Manager
Robert Fendrick, Director of Administrative Services
Brian Crist, Director of Operations

Your Worship:

The Administrative Services Committee respectfully submits the following report:

1. **Report on Public Input into the 2012 to 2015 Capital Budget**

Following presentation of the Capital Budget on December 12, 2011, the City advertised a request for public input into the budget process. An opportunity for public feedback occurred on January 16, 2012 at which two people appeared to address the capital expenditure plan. Athletics Yukon commended the City's efforts to improve the safety and signage of the trail network and encouraged the continued allocation of funds to do further work, specifically on the west side of the community. This project is currently in the capital budget, funded from the General Reserve. While the level of funding to this project could be increased to previous levels; doing so would either reduce the level of the General Reserve or result in the cancelation of another capital project funded from this reserve. The second delegate expressed concern that the extensive building occurring in the community may not be sustainable in the long term. Projects funded in the capital budget have all been identified as being a high priority for the municipality, either to meet current needs or for the future growth of the community. The City is very concerned with the long term sustainability of its projects, and wherever possible, capital submissions include estimated operating costs which are included in future operating budgets. The Sustainability Policy and Official Community Plan are both consistent with the aim of integrating sustainability into City operations and decision-making.

The Committee commended administration on the work done on the Capital Budget, commenting that it is consistent with the City's long-range planning and reflects Council's direction with respect to capital expenditures. Council members noted that the significant growth in the community requires investment into infrastructure, and also that the operating and maintenance costs need to be closely monitored.

RECOMMENDATION

THAT Bylaw 2011-55, a bylaw to adopt the 2012 to 2015 Capital Expenditure Program, be brought forward for second and third reading under the bylaw process.

MOVED BY:
SECONDED BY:

2. Procedures Bylaw

The *Municipal Act* provides that council shall by bylaw make rules for calling meetings and governing its proceedings, the conduct of its members, the appointment of committees and generally for the transaction of its business. At the annual legislative workshop council discussed amending the Procedures Bylaw to allow meetings to be held earlier than 7:30 p.m. Administration also reviewed the existing bylaw and proposed several minor changes to ensure that the bylaw is easy to use and interpret. Additionally, administration is recommending that new clauses be added to record the count on any vote before Council and to reference the Code of Conduct to govern the behaviour of Council members. As the existing bylaw is more than three years old, administration is recommending that a new bylaw be brought forward for consideration. The proposed new bylaw is basically a re-packaging of the existing bylaw. Most changes are minimal, consisting of re-wording of phrases to provide clarity, and a re-ordering of certain clauses to provide a coherent flow. The proposed bylaw reflects good governance and recommended practices for parliamentary procedures.

The Committee noted that changing the meeting time to 5:30 will be particularly beneficial for administration and may be desirable for those in the community who use the transit service. The committee asked for clarification regarding delegations at standing committee meetings and their participation in the discussion of issues. The Committee also discussed the need for section 10 of the bylaw as the consensus was that members should not be able to abstain from voting.

RECOMMENDATION

THAT Bylaw 2012-07, a bylaw to provide rules governing the proceedings of council and the transaction of the business of council, be brought forward for due consideration under the bylaw process

MOVED BY:
SECONDED BY:

Minutes of the Meeting of the
CITY PLANNING COMMITTEE
Monday, January 23, 2012
Council Chambers, City Hall

Committee Members Present: Councillor Pillai – Chair
Councillor Irwin – Vice-Chair
Mayor Buckway
Councillor Cameron
Councillor Roberts
Councillor Stockdale

Committee Members Absent: Councillor Austin

Staff Present: Dennis Shewfelt, City Manager
Robert Fendrick, Director of Administrative Services
Brian Crist, Director of Operations
Mike Gau, Manager of Planning and Development Services

Your Worship:

The City Planning Committee respectfully submits the following report:

1. **Public Hearing Report – Quarry on Copper Haul Road**

Annie Lake Trucking Ltd. has applied to rezone 12 hectares of vacant Commissioner's land to allow for the development of a gravel quarry operation adjacent to the Copper Haul Road, west of the Whitehorse Copper Mine site. Proposed activities include clearing land for quarrying, blasting, crushing, stockpiling and transporting aggregates, use of heavy equipment for quarry operations, waste management, and construction of a new access from the Copper Haul Road. No one was present to address the bylaw at public hearing, and no written submissions were received. The subject lands are designated Industrial in the Official Community Plan, and mining activity such as quarrying is permitted under this designation. The Whitehorse Copper area is ideal for these activities since it is away from residential areas, significant wildlife corridors, or other conflicting land uses, and is easily accessible from the Alaska Highway. Accessory buildings and caretaker residences are permitted as secondary uses. If the zoning amendment is approved the applicant will be required to submit a site development and reclamation plan, including an environmental impact statement, as part of the Development Permit process.

The Committee discussed the importance of aggregate to the community and noted that this new application is for rock and gravel versus the sand found at the proponent's existing quarry location.

RECOMMENDATION

THAT Bylaw 2011-38, a bylaw to change the zoning of a parcel of land located on the Copper Haul Road to allow for the development of a gravel quarry, be brought forward for second and third reading under the bylaw process.

MOVED BY:

SECONDED BY:

2. Public Hearing Report – Lot Expansion at 77 Collins Lane

The owner of the property at 77 Collins Lane in the Mount Sima Industrial Subdivision has applied to rezone a parcel of vacant Commissioner's land to allow for a lot expansion. The expansion area will be used to provide additional storage for the property owner and an existing tenant. The initial application was for a larger parcel, but the area was reduced to avoid conflicts with other uses in the area. Subject to appropriate approvals from the City, the applicant has entered into a sales agreement with the Government of Yukon. The subject property has been impacted through the removal of trees throughout the majority of the parcel, decreasing the recreational and trail value of its current Greenbelt zoning. There was no one present to address the bylaw at the public hearing, and one written submission had no objection to the application. If the zoning amendment is approved by Council the owner will purchase the land from the Government of Yukon and consolidate it with the existing parcel.

RECOMMENDATION

THAT Bylaw 2011-51, a bylaw to change the zoning of a parcel of land adjacent to 77 Collins Lane in the Mount Sima Subdivision to allow for a lot expansion, be brought forward for second and third reading under the bylaw process

MOVED BY:

SECONDED BY:

3. Public Hearing Report – 111 Alusru Way

The owner of 111 Alusru Way in the Fox Haven Subdivision has applied to amend the zoning of his property to allow for the development of a living suite. The current zoning contains a restriction against living suites as the development was created to provide estate-style properties characterized by large expensive houses, low traffic and low density. The original restriction against living suites was put in place by the developer of the subdivision. There was no one present to address the bylaw at public hearing, but three written submissions opposed the amendment. Concerns raised by the opponents included loss of privacy and security, increased traffic and noise, and negative impacts to well water supply and septic system integrity. Additional concerns were expressed regarding the precedent that would be set if this development is permitted, and some concern was raised about potential impacts to property values.

Although zoning does change as trends and opinions change over time, the zoning for this area is relatively new and houses in this subdivision are still under construction. The applicant bought the property knowing this zoning restriction was in place.

Administration confirmed that the Zoning Bylaw review will take into account the various issues being raised with respect to subdivision and suites in country residential areas.

RECOMMENDATION

THAT Bylaw 2011-52, a bylaw to amend the zoning at 111 Alusru Way in the Fox Haven Subdivision to allow for the development of a living suite, be brought forward under the bylaw process and defeated at second reading.

MOVED BY:

SECONDED BY:

4. Public Input Report – Conditional Use Application at 603-605 Ogilvie Street

Narrow Gauge Contracting has applied for permission to develop an eight-unit multiple family building at 603/605 Ogilvie Street. The property is zoned Residential Downtown 1 and multiple housing is a conditional use in this zone, which can be approved by City Council following a public input session. Conditional uses must be consistent with the Official Community Plan, compatible with adjoining land uses, and compliant with the Zoning Bylaw. A public input session was held on January 16th, 2012, at which four people appeared to address this application. Three people either raised concerns or spoke in opposition to the conditional use and one person spoke in support. Seven written submissions were received either raising concerns or in opposition. One written submission was received in support. Concerns raised regarding this application included increased noise and traffic, but most of the objections concerned the style and density of the development, the minimal setbacks required, the possible shadow impacts on adjacent properties, and the general incompatibility of the project with the character of the old town. The design concept for this project has steep pitched roofs and modulated gables to create an articulated building frontage. This design helps to define individual units and mimic the detached design of existing single-family buildings. It also helps to minimize the potential dwarfing effect of large-scale developments adjacent to smaller developments.

Committee members discussed a variety of issues with respect to this application, including the fact that the density increase exceeds the levels recommended in the Official Community Plan and the size of the development is not consistent with the single-family character of the neighbourhood. However, it was noted that there is an established need for affordable housing units and this development might even be eligible for one or more of the City's programs to enhance development. It was also noted that duplex buildings of similar size could be built on this site without any consultation. Committee members expressed concern with allowing more density in an area that requires a conditional use permit while weighing the need for more housing in Whitehorse.

Administration confirmed that the proposal complies with all other regulations of the zone, and it is not administration's role to try and get the developer to come up with a different design.

RECOMMENDATION

THAT the conditional use application for the construction of an eight-unit multiple housing development at 603/605 Ogilvie Street be approved.

MOVED BY:

SECONDED BY:

5. Public Input Report – Conditional Use Application at 701 Jarvis Street

The owner of the property located of 701 Jarvis Street has applied for permission to build a five-unit multiple housing development. The property is zoned Residential Downtown 1 and multiple housing is a conditional use in this zone. Conditional uses must be consistent with the Official Community Plan, compatible with adjoining land uses, and compliant with the Zoning Bylaw. At the public input session on January 16, 2012, three people appeared to address the application. One person raised concerns about the project and two spoke in support. In addition, 14 written submissions were received with nine submissions supporting the application, while five either raised concerns or were opposed. Issues raised by those concerned or opposed included inadequate off-street parking, inadequate setbacks, shadow impacts on neighbouring properties, and a concern that the development is setting a precedent for future multi-family developments in the area. Additionally, concern was expressed that the development does not fit within the single-family character of the old town neighbourhood. The plans submitted by the developer comply with all existing regulations of the Zoning Bylaw.

Many residents have shown support for this development as they agree with the environmentally-conscious design and the variety of accommodation styles that the development offers. The Official Community Plan generally encourages a compact, contiguous growth pattern and encourages the provision of mixed housing options, community diversity, and locally accessible amenities. The proposed development is consistent with these goals in its density and proximity to shops, schools, bus routes, and other amenities which facilitate walking and other forms of non-motorized transportation.

Administration confirmed that the oven in the building is designed to be a focal point and is intended for strictly residential use. It was confirmed that the density factor is high on this application, but it offers an affordable housing option for the community. A Committee member commended the application and the communal-type of living that the application will support.

RECOMMENDATION

THAT the conditional use application for the construction of a five-unit multiple housing development at 701 Jarvis Street be approved.

MOVED BY:
SECONDED BY:

6. **Development Agreement – 30 Wann Road**

The subdivision of Lot 1507 in Porter Creek was approved by council last November. The property owner is now proceeding with the subdivision and is in the process of having the land surveyed. The subdivision approval required the property owners to enter into a development agreement with the City to address the requirements associated with new ground water well installation, creation of an access easement and the development of a new driveway and fire access turnaround area. The development agreement identifies the development responsibilities of the applicant in accordance with applicable bylaws and legislation. Once approved by council, the development agreement will be registered on the title of the land to ensure that future owners are aware of these development responsibilities.

The committee asked for more information on emergency access for the adjacent properties, and a committee member reiterated concerns with drilling wells in urban residential areas.

RECOMMENDATION

THAT the Mayor and City Clerk be authorized to enter into a Development Agreement with James Duncan and Janet Duncan for development responsibilities associated with the subdivision of Lot 1507, Porter Creek, Plan 76967 LTO, located at 30 Wann Road, Whitehorse, Yukon.

MOVED BY:
SECONDED BY:

7. **Development Agreement – 36 – 14th Avenue**

The subdivision of Lot 341 in Porter Creek to create two new lots was approved by Council last August. The applicant is now proceeding with the subdivision and is in the process of having the land surveyed. The subdivision approval contained a condition that the applicant is required to enter into a Development Agreement with the City to address the creation of water and sanitary sewer utility easements and the abandonment and reclamation of an existing onsite sewage disposal system. The development agreement is now ready for Council's approval. Upon approval by Council, the Development Agreement will be registered against the title of Lot 341 and will run with the title to the land to ensure that any future owners are aware of these development responsibilities.

RECOMMENDATION

THAT the Mayor and City Clerk be authorized to enter into a Development Agreement with Paul Balla for development responsibilities associated with the subdivision of Lot 341, Porter Creek, Plan 25445 LTO, located at #36 – 14th Avenue, Whitehorse, Yukon.

MOVED BY:

SECONDED BY:

Minutes of the Meeting of the
CITY OPERATIONS COMMITTEE

Monday, January 23, 2012
Council Chambers, City Hall

Committee Members Present: Councillor Irwin – Chair
Councillor Cameron – Vice-Chair
Mayor Buckway
Councillor Pillai
Councillor Roberts
Councillor Stockdale

Committee Members Absent: Councillor Austin

Staff Present: Dennis Shewfelt, City Manager
Robert Fendrick, Director of Administrative Services
Brian Crist, Director of Operations
Wayne Tuck, Manager of Engineering and Environmental Services

Your Worship:

The City Operations Committee respectfully submits the following report:

1. **Contract Award – Engineering Services, Marwell East Reconstruction**

Late in 2011 council approved a local improvement bylaw for the reconstruction of Marwell East. A Request for Proposals for engineering services for the Marwell East Reconstruction project was subsequently issued, and four proposals were received. The submitted proposals were evaluated by the City's Engineering and Public Works Departments, and the review committee was unanimous in its evaluations of the submissions. This project is very complicated. It requires skilled staff and includes a large amount of consultation with the public and properties impacted by the work. A large amount of project coordination will also be required given that the reconstruction work is occurring on a very busy collector roadway located within a narrow road right-of-way. As an infrastructure renewal project, it requires experienced staff that will be able to respond quickly and effectively to situations in the field regarding business access and impacts on existing infrastructure. The consultant will be expected to interact and co-ordinate with businesses, the public, the contractors working on the project, and the City. The submitted price for the work is reasonable for the proposed work and is within the overall budget allocated for completion in 2012. Funding for the work comes as part of the Building Canada Fund approved project for Marwell and the local improvement bylaw.

The committee noted that this reconstruction project will facilitate industrial development in this area, and the number of property owner in support of the project reflects well on the economic health of the community. Administration confirmed that the Kwanlin Dün First Nation has been approached with respect to their participation with this project.

RECOMMENDATION

THAT the contract for Marwell East Reconstruction Engineering Services be awarded to Associated Engineering Ltd. for a net cost of: \$593,693.00, subject to approval of the 2012 Capital Budget.

MOVED BY:
SECONDED BY:

2. Contract Award – Consulting Services, Well Head Protection Plan

The City has been using water wells in the Riverdale area to draw water from the Selkirk Aquifer since the early 1970's. Usage of well water has increased over the years, and since 2010, all potable water has been supplied by ground water wells in the Riverdale subdivision drawing water from the Selkirk Aquifer. Territorial legislation requires all large public drinking water systems to have a well head protection plan in place to provide adequate protection of their groundwater resources. In response to a request for proposals for consulting services issued, five proposals were received. The submitted proposals were evaluated by the City's Engineering, and Planning and Development Departments. The review committee was unanimous with its evaluations.

This is a complicated project. A Well Head Protection Plan has never been done before in Whitehorse, and the water supply wells located within Riverdale will also be impacted by possible future developments. The work requires skilled staff and is not suited for junior personnel. The plan includes public consultation where existing and future development properties are impacted by existing and proposed future groundwater supply wells. The consultant will be expected to interact and coordinate with affected businesses, the public, First Nations, Yukon Government, non-profit interest groups as well as City Council and staff. Consultation and working with Yukon Environmental Health will also be an integral part of the work given the new Yukon Water Supply regulations that were recently approved. The submitted price for the work is reasonable for the proposed work and is within the overall estimated budget. All three firms confirmed that the work would be done by the fall of 2012. Award of this contract is essential to allow consulting work to be carried out in time for identified Well Head Protection Plan field activities to be completed this summer.

The Committee commended the project and looked forward to its completion this year. Administration confirmed that potential future development in the Riverdale area will be considered when reviewing the water supply needs of the community.

RECOMMENDATION

THAT the contract for Well Head Protection Plan – Consulting Services be awarded to Associated Engineering Ltd for a net cost of: \$81,694.00.

MOVED BY:
SECONDED BY:

Minutes of the Meeting of the
COMMUNITY SERVICES COMMITTEE

Monday, January 23, 2012
Council Chambers, City Hall

Committee Members Present: Councillor Stockdale – Chair
Councillor Roberts – Vice Chair
Mayor Buckway
Councillor Cameron
Councillor Irwin
Councillor Pillai

Committee Members Absent: Councillor Austin

Staff Present: Dennis Shewfelt, City Manager
Robert Fendrick, Director of Administrative Services
Brian Crist, Director of Operations
Dave Pruden, Manager of Bylaw Services
Douglas Hnatiuk – Community Development Coordinator

Guests: Peter Long – Trail Plan Amendments

Your Worship:

The Community Services Committee respectfully submits the following report:

1. **Amendments to the 2007 Trail Plan**

The Parks and Recreation Trail Plan document was adopted in 2007. This plan sets a philosophical and managerial framework for long term planning and operations as well as improved mapping accuracy and designations for the most extensive municipal trail network in Canada's North. It is focused on rationalizing the present trail system, nurturing a positive trail culture, public education and building and maintaining a comprehensive trail system. This plan was based on a ten year horizon.

The plan also includes the implementation of an Interdisciplinary Trails and Greenways Committee. This committee would provide an oversight mechanism to ensure balanced representation of user interests and would act as a problem solving committee to the established neighbourhood-by neighbourhood task force groups. Through the recent Snowmobile Bylaw review, it was identified that trail mapping for motorized routes needs to be updated within the 2007 Trail Plan to better reflect the current motorized trail inventory within Whitehorse.

Since the Trail Plan was adopted the City has been working with community groups, stakeholders and the general public on setting the 2007 Trail Plan implementation strategies in motion. This has been done through the establishment of neighbourhood-by-neighbourhood task force planning groups. These groups have created planning frameworks, updated neighbourhood trail inventories, created neighbourhood trail plans

and completed trail improvements and signage. With the success of trail development in Whitehorse over the past four years using the neighbourhood-by-neighbourhood task force planning group model, there is a growing interest by community associations, local residents and stakeholders to have this Whitehorse Trail Committee implemented. It is felt that this Committee will provide an oversight mechanism to ensure balanced representation of user interests and a means to ensure that local interests do not overwhelm the larger City-wide interest in trail development.

Administration confirmed that currently there are no out and away trails for the Riverdale area. The intent would be to strike a community task force to establish out and away trails both north and south. It was noted there are two distinct committees contemplated in the Trail Plan: the local area task forces and the appeal level Trail Committee. The Trail Plan contemplates resolving issues at the Task Force level but appeals can be made to the new Trails Committee and then ultimately to Council. Administration noted there are non-motorized routes in Whitehorse, for example in the Chadburn Lake Park Reserve. Trails can be de-commissioned based on recommendations from the Trail Committee. It was noted the current bylaws allow snowmobiles in protected areas and this will be reviewed as soon as possible to remove this inconsistency. The Committee encouraged administration and trail task force groups to consider the 'hot spots' in terms of persons abusing the system with loud machines. The Committee commended administration for the amount and quality of work done on the Trail Plan.

Mr. Peter Long appeared to question the consistency of the City's various plans. He contended that the Parks and Recreation Master Plan envisions a different kind of committee to that being proposed for the Trail Committee under the Trail Plan. Mr. Long questioned the intent of the motorized trails and expressed confusion with what is being proposed in the Trail Plan and what is coming forward with the proposed new Snowmobile Bylaw.

RECOMMENDATION

THAT the implementation of the Whitehorse Trail Committee be approved; and

THAT the 2012 Snowmobile Trail Map be approved as Appendix V (a) in the 2007 City of Whitehorse Parks and Recreation Trail Plan.

MOVED BY:

SECONDED BY:

Minutes of the Meeting of the
PUBLIC HEALTH AND SAFETY COMMITTEE
Monday, January 23, 2012
Council Chambers, City Hall

Committee Members Present: Councillor Cameron – Chair
Mayor Buckway
Councillor Irwin
Councillor Pillai
Councillor Roberts
Councillor Stockdale

Committee Members Absent: Councillor Austin

Staff Present: Dennis Shewfelt, City Manager
Robert Fendrick, Director of Administrative Services
Brian Crist, Director of Operations
Dave Pruden, Manager of Bylaw Services
Douglas Hnatiuk, Community Development Coordinator

Guests: Christina Macdonald, Yukon Conservation Society,
Dorothy Lebel and Keith Lay – Snowmobile Bylaw

Your Worship:

The Public Health and Safety Committee respectfully submits the following report:

1. **Snowmobile Bylaw**

The existing snowmobile bylaw is almost 40 years old. In 2010 council directed administration to create a task force comprised of a variety of groups and stakeholders within the community to obtain feedback from the groups and the stakeholders and provide recommendations to council for a new Snowmobile Bylaw. As a result of the work of this task force a report was released to the public last April and public comments were solicited. The combined recommendations were presented to Council in August and direction was given for the drafting of the new Snowmobile Bylaw. The Official Community Plan, the Trail Plan and the Strategic Sustainability Plan were all considered during the drafting of the new bylaw. There has been considerable controversy involved in the development of a new bylaw, as many citizens feel that the bylaw is too restrictive while a portion of the community feels that the restrictions remain inadequate. New residential developments in the community require the City to plan its trail systems and designations for the future as well as develop legislation which meets the needs of the community and the environment. With adequate legislation in place to meet the needs of the community the City can then focus on a robust education campaign to inform the public and snowmobile operators of the regulations.

Christina Macdonald, representing the Yukon Conservation Society, commended several features of the proposed Snowmobile Bylaw, including the mandatory training requirement and the protection of environmentally sensitive areas. Ms. Macdonald did note that the Society has been hearing concerns that the proposed bylaw does not go far enough in some areas, including excessive noise and trail designations. The Conservation Society would be interested in participating in future discussions on trail designations, noting that some spots are more obvious than others with respect to snowmobile noise. Ms. Macdonald also noted that riparian areas are sensitive to snowmobile traffic so there would be concerns with disturbance in those areas.

Dorothy Lebel addressed the Committee to reiterate her concerns regarding a minimum age for a snowmobile driver. She also expressed concern that there may be an inconsistency between the proposed bylaw and the *Motor Vehicle Act* with respect to provisions such as helmet use.

Keith Lay appeared to express concern that the proposed bylaw no longer restricts the use of snowmobiles on roadways and does not restrict snowmobile use in residential areas. He contended that allowing the machines in residential areas promotes conflict, and also suggested that a system that separates motorized and non-motorized trails would significantly reduce conflicts between users. This would also allow motorized trails to be routed around sensitive areas. Mr. Lay also expressed the opinion that the bylaw is not consistent with the Official Community Plan, and expressed concern that some provisions of the Trail Plan have not been implemented in a timely manner. He indicated that he would be interested in participating in future trail planning if given the opportunity.

Administration clarified that the new Snowmobile Trail Map will be the preferred designated routes that the City wants citizens to use when on snowmobiles, thereby reducing user conflicts. It was noted that education will be paramount to getting the bylaw implemented. Plans are being developed to reach young age groups to build the education element at an early level. The Committee suggested that an additional public input opportunity be built into the consideration of the proposed bylaw.

RECOMMENDATION

THAT Bylaw 2012-01, a bylaw to regulate the control, use and operation of snowmobiles, be brought forward for due consideration under the bylaw process

MOVED BY:
SECONDED BY:

2. **Persons with Disabilities Advisory Committee**

Stemming from a presentation on accessibility in 2005, council directed that an advisory committee on disability issues be formed. The result of that direction was the formation of the Persons with Disabilities Advisory Committee. Committee members annually review the Terms of Reference for the Committee to ensure they meet the needs of both Council and the membership. This year the Committee is recommending some changes with an eye to providing a variety of terms so that the appointment of members will include overlap between incoming and outgoing members and ensure continuity. The Committee has also added a Code of Conduct for Committee members, using Council's Code of Conduct. Additionally, the terms for in-camera meetings have been clarified.

RECOMMENDATION

THAT the Persons with Disabilities Advisory Committee Terms of Reference dated January 2012 be adopted as presented; and

THAT Rick Goodfellow, Wendy Springford and Helen Strelioff be appointed to the Persons with Disabilities Advisory Committee for a term to expire on October 31, 2014;and

THAT Pat Berrel, Jill Campion and Don Hardie be appointed the Persons with Disabilities Advisory Committee for a term to expire on October 31, 2015;

MOVED BY:

SECONDED BY:

Minutes of the Meeting of the
TOURISM & ECONOMIC DEVELOPMENT COMMITTEE
Monday, January 23, 2012
Council Chambers, City Hall

Committee Members Present: Councillor Stockdale – Chair
Mayor Buckway
Councillor Cameron
Councillor Irwin
Councillor Pillai
Councillor Roberts

Committee Members Absent: Councillor Austin

Staff Present: Dennis Shewfelt, City Manager
Robert Fendrick, Director of Administrative Services
Brian Crist, Director of Operations

Your Worship:

There is no report from the Tourism and Economic Development Committee.

There being no further business, the meeting adjourned at 11:12 p.m.