



## Minutes of the meeting of the Community Services Committee

**Date** October 3, 2016

**Location** Council Chambers, City Hall

**Committee Members Present**  
Councillor Samson Hartland – Chair  
Councillor Jocelyn Curteanu – Vice Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Robert Fendrick  
Councillor Betty Irwin  
Councillor Roslyn Woodcock

**Staff Present**  
Christine Smith, City Manager  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services  
Jessica Apolloni, Manager of Strategic Communications

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Your Worship, the Community Services Committee respectfully submits the following report:

**1. Proclamation – For Information Only**

Mayor Curtis proclaimed the third full week in October to be ***National Teen Driver Safety Week*** in the City of Whitehorse.

**2. Changes to the Trail Maintenance Policy – For Information Only**

Keith Lay, on behalf of Active Trails Whitehorse Association, addressed the Committee to express concern regarding proposed revisions to the Trail Maintenance Policy that outline a process to legitimize rogue trails. He advocated for the remediation of rogue trails as an alternative to legitimization.



## Minutes of the meeting of the Public Health and Safety Committee

**Date** October 3, 2016

**Location** Council Chambers, City Hall

**Committee Members Present**  
Councillor Jocelyn Curteanu – Chair  
Councillor Robert Fendrick – Vice-Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Samson Hartland  
Councillor Betty Irwin  
Councillor Roslyn Woodcock

**Staff Present**  
Christine Smith, City Manager  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services  
Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Public Health and Safety Committee



## Minutes of the meeting of the Development Services Committee

**Date** October 3, 2016

**Location** Council Chambers, City Hall

**Committee Members Present**  
Councillor Betty Irwin – Chair  
Councillor Dan Boyd – Vice-Chair  
Mayor Dan Curtis  
Councillor Jocelyn Curteanu  
Councillor Robert Fendrick  
Councillor Samson Hartland  
Councillor Roslyn Woodcock

**Staff Present**  
Christine Smith, City Manager  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services  
Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Development Services Committee



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	October 3, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Corporate Services Committee



## Minutes of the meeting of the City Planning Committee

**Date** October 3, 2016

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Robert Fendrick – Chair  
Councillor Samson Hartland – Vice-Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu  
Councillor Betty Irwin  
Councillor Roslyn Woodcock

**Staff Present** Christine Smith, City Manager  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services  
Jessica Apolloni, Manager of Strategic Communications  
Patrick Ross, Manager of Planning Services  
Mike Ellis, Senior Planner

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Your Worship, the City Planning Committee respectfully submits the following report:

**1. Public Input Report – Conditional Use at 907 Fir Street**

The owner of the property at 907 Fir Street in Porter Creek has applied to develop and operate a commercial kitchen in a portion of a detached garage located at the rear of the lot. The kitchen will be used in conjunction with an existing catering business. The proposed use is classified as a major home-based business, and is an allowable conditional use under the current zoning, subject to approval by City Council. The use does not conflict with any policies related to the Official Community Plan designation of the neighbourhood. Only the proponent spoke to the application at the public input session. No submissions were received, and no issues were raised.

**Recommendation**

THAT a commercial kitchen, classified as a major home-based business in a detached building, be approved as a conditional use at 907 Fir Street in Porter Creek.

**2. Chadburn Lake Park Management Plan**

The Official Community Plan identifies five park areas in the City that are recognized for their significant ecological, recreational, and cultural values. In 2014, Council adopted the Regional Parks Plan, which provides a framework for developing park-specific management plans for each of the five parks.

After extensive consultation with the public, partner organizations, stakeholders and all levels of government, the Chadburn Lake Park Management Plan contains goals, policies and a land use concept for the park, providing park management guidance for the next ten years. The plan divides the park into five management areas. Within each area, the plan dictates how to deal with specific issues including new development, trails, habitat enhancement, special events, and education. The Chadburn Lake Park Management Plan is now ready for adoption as a guiding document.

Questions were raised regarding the extent of First Nation involvement in the consultation process, the potential constraints on future development, and the need for new rules and regulations to implement the plan. A concern was noted regarding issues of bat-human interaction.

Keith Lay expressed support and appreciation for the extent of the public engagement opportunities afforded during the Chadburn Lake Park Planning process.

**Recommendation**

THAT the Chadburn Lake Park Management Plan dated September 2016 be adopted as a guiding document.

**3. MacBride Museum Expansion Project Update – For Information Only**

Administration advised that the MacBride Museum Society is now proposing a different design for the museum expansion project. The revised design eliminates the need for an encroachment agreement, but the zoning amendment will still be required with respect to the relaxation of parking requirements.



## Minutes of the meeting of the City Operations Committee

**Date** October 3, 2016

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Roslyn Woodcock – Chair  
Councillor Betty Irwin – Vice Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu  
Councillor Robert Fendrick  
Councillor Samson Hartland

**Staff Present** Christine Smith, City Manager  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services  
Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the City Operations Committee

There being no further business, the meeting adjourned at 6:20 p.m.

**Adopted** at the regular council meeting on Tuesday, October 11, 2016

*ORIGINAL MINUTES SIGNED BY:*

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"Dan Curtis"  
Dan Curtis, Mayor

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"N. L. Felker"  
Norma L. Felker, Assistant City Clerk