

MINUTES of **REGULAR** Meeting #2016-19 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, October 24, 2016, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd – Electronic Participation  
Robert Fendrick  
Samson Hartland  
Betty Irwin  
Roslyn Woodcock

ABSENT: Councillor Jocelyn Curteanu

ALSO PRESENT: City Manager Christine Smith  
Director of Community Services Linda Rapp  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O’Blenes  
Chief Financial Officer Valerie Braga  
Manager of Legislative Services Jeff O’Farrell  
Manager of Strategic Communications Jessica Apolloni

Mayor Curtis called the meeting to order at 5:30 p.m.

## CALL TO ORDER

### 2016-19-01

It was duly moved and seconded  
THAT the agenda be adopted as amended with the addition of Edwin Woloshyn and Jocelyn Agus as a delegation speaking to the Childcare Centre rezoning application.

Carried Unanimously

## AGENDA

### 2016-19-02

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated October 11, 2016 be adopted as presented.

Carried Unanimously

## MINUTES

October 11, 2016

## DELEGATIONS

Keith Lay addressed Council on behalf of Active Trails Whitehorse to express general satisfaction with the proposed revisions made to the Trail Maintenance Policy. He noted that there are some definitions and clauses that still need work, and encouraged the City to spend more time, energy and resources on educating the public as to the content of the various policies, plans and bylaws.

KEITH LAY  
Trail Maintenance Policy

Edwin Woloshyn and Jocelyn Agus provided Council with the history of the application to rezone the Skky Hotel property to allow a child care centre as a principal use. They asked that further readings of the rezoning bylaw be postponed for six months, and stated that if that is not possible they would withdraw their application.

E. WOLOSHYN & J. AGUS  
Zoning at Skky Hotel

## **COMMITTEE REPORTS**

### **Community Services Committee**

Mayor Curtis proclaimed October 17 to 23, 2016 to be **Waste Reduction Week** in the City of Whitehorse.

Proclamation  
Waste Reduction Week

#### **2016-19-03**

It was duly moved and seconded  
THAT the revised Trail Maintenance Policy dated October 2016 be adopted as amended; and  
THAT administration is hereby directed to proceed with the development of a Trail Development Policy.

Adoption of the  
Trail Maintenance Policy

#### **2016-19-04**

It was duly moved and seconded  
THAT the definition for an unauthorized trail in the Trail Maintenance Policy be amended to read, "Unauthorized trail means any trail identified by the City as having been constructed without proper prior approval".

Amend Definition of  
Unauthorized Trail

Defeated (1 – 5)

IN FAVOUR: Councillor Woodcock  
OPPOSED: Mayor Curtis, Councillors Boyd, Fendrick, Hartland  
and Irwin

Recorded Vote

In response to questions raised, administration confirmed that the definition for "unauthorized trail" is a hold-over from sections of the policy that have since been removed with the expectation that the issue will be addressed in a new Trail Development Policy.

Discussion

It was also clarified that indefinite closure would only occur under exceptional circumstances such as flooding, large numbers of windfall trees, or other conditions where considerable time and/or resources would be required to restore the trail or adjacent areas.

**2016-19-05**

It was duly moved and seconded  
 THAT consideration of the motion to adopt the Trail Maintenance  
 Policy be postponed to the next regular meeting of council scheduled  
 for November 14, 2016.

Motion to Postpone

Carried (5 – 1)

IN FAVOUR: Mayor Curtis, Councillors Boyd, Fendrick, Hartland  
 and Irwin  
 OPPOSED: Councillor Woodcock

Recorded Vote

**2016-19-06**

It was duly moved and seconded  
 THAT the allocation of Category 1 Recreation Grants in the amount  
 of \$40,980.00 be approved as recommended by the Recreation  
 Grant Task Force; and

THAT any unexpended recreation grant funds, as well as any  
 refunds received prior to year-end, be authorized for re-budgeting to  
 2017

Grant Recipient	Amount
Arctic Edge Skating Club	\$5,000.00
• Yukon Championships / Test Day	
Chickadees Playschool Association	\$1,980.00
• Supplies / Field Trips	
Fiddleheads Performance Group	\$8,000.00
• Youth Music Lessons, Workshops, Performances	
Learning Disabilities Association of Yukon	\$10,000.00
• Camp Raven	
Nakai Theatre Ensemble	\$4,000.00
• 24 Hour Playwriting Competition and Cabaret	
Yukon Art Society	\$12,000.00
• Arts Underground Recreational-Educational Program	
<b>Total</b>	<b><u>\$40,980.00</u></b>

Fall Recreation  
 Grant Allocations

Carried Unanimously

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

**2016-19-07**

It was duly moved and seconded  
THAT Bylaw 2016-39, a bylaw to provide for local improvement charges with respect to the reconstruction of a portion of Wheeler Street between 4<sup>th</sup> Avenue and the base of the escarpment, be brought forward for consideration under the bylaw process.

BRING FORWARD  
WHEELER STREET  
LOCAL IMPROVEMENT  
CHARGES BYLAW

Carried Unanimously

**Corporate Services Committee**

**2016-19-08**

It was duly moved and seconded  
THAT the Standing Committee meeting scheduled for Monday, November 7, 2016 be re-scheduled to Tuesday, November 8, 2016 to avoid conflict with the Territorial election.

RESCHEDULE  
ELECTION DAY  
MEETING

Carried Unanimously

**City Planning Committee**

**2016-19-09**

It was duly moved and seconded  
THAT Bylaw 2016-29, a bylaw to amend the zoning of 1124 Front Street to allow for the expansion of the MacBride Museum, be amended at second reading to reflect the revised application and to retain a portion of the requirement for parking; and

BRING FORWARD  
ZONING AMENDMENT  
MACBRIDE MUSEUM

THAT Bylaw 2016-29 be brought forward for second and third reading under the bylaw process.

Carried Unanimously

**2016-19-10**

It was duly moved and seconded  
THAT Bylaw 2016-36, a bylaw to amend the zoning at 16 Burns Road to allow a child care centre as a principal use, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
SKKY HOTEL

Carried Unanimously

Administration confirmed that the property owner has revoked the authority given to the original applicants to act as his agent, and further that the property owner wishes to proceed with this application.

Clarification Provided

**2016-19-11**

It was duly moved and seconded  
THAT Bylaw 2016-37, a bylaw to amend the zoning of the Lobird  
Mobile Home Park property to allow for the placement of a mobile  
home with a heated addition, be brought forward for second and third  
reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
LOBIRD TRAILER PARK

Carried Unanimously

**2016-19-12**

It was duly moved and seconded  
THAT Bylaw 2016-31, a bylaw to amend the zoning at 19 Cousins  
Airfield Road to allow for country residential development, be brought  
forward for due consideration under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
COUSINS ROAD

Carried Unanimously

**City Operations Committee**

There was no report from the City Operations Committee.

No Report

**NEW & UNFINISHED BUSINESS**

**2016-19-13**

It was duly moved and seconded  
THAT Deputy Mayor appointments be approved as follows:

Councillor Hartland	November 1 to December 31, 2016
Councillor Woodcock	January 1 to February 28, 2017
Councillor Curteanu	March 1 to April 30, 2017
Councillor Fendrick	May 1 to June 30, 2017
Councillor Irwin	July 1 to August 31, 2017
Councillor Boyd	September 1 to October 31, 2017

DEPUTY MAYOR  
APPOINTMENTS

Carried Unanimously

**2016-19-14**

It was duly moved and seconded  
That Reserve Deputy Mayor appointments be approved as follows:

Councillor Boyd	November 1, 2016 to April 30, 2017
Councillor Hartland	May 1 to October 31, 2017

RESERVE DEPUTY  
MAYOR APPOINTMENTS

Carried Unanimously

**2016-19-15**

It was duly moved and seconded  
THAT Chair and Vice-Chair appointments for Standing Committees for  
November 1, 2016 to October 31, 2017 be approved as follows:

- |                              |   |
|------------------------------|---|
| Corporate Services Committee | Chair Roslyn Woodcock<br>Vice-Chair Dan Boyd        |
| City Planning Committee      | Chair Betty Irwin<br>Vice-Chair Robert Fendrick     |
| Development Services         | Chair Jocelyn Curteanu<br>Vice Chair Betty Irwin    |
| City Operations              | Chair Samson Hartland<br>Vice-Chair Roslyn Woodcock |
| Community Services           | Chair Robert Fendrick<br>Vice-Chair Samson Hartland |
| Public Health and Safety     | Chair Dan Boyd<br>Vice-Chair Jocelyn Curteanu       |
- Carried Unanimously

STANDING COMMITTEE  
CHAIR AND VICE-CHAIR  
APPOINTMENTS

**2016-19-16**

It was duly moved and seconded  
THAT Council member appointments to ad hoc committees for  
November 1, 2016 to October 31, 2017 be approved as follows:

- Association of Yukon Communities  
Councillor Boyd and Councillor Hartland
- |  |                     |
|--|---------------------|
| CCMARD Advisory Committee                    | Councillor Fendrick |
| Crime Stoppers                               | Councillor Boyd     |
| Federation of Canadian Municipalities        | Mayor Curtis        |
| Persons with Disabilities Advisory Committee | Councillor Curteanu |
| Trail and Greenways Advisory Committee       | Councillor Woodcock |
| Whitehorse Chamber of Commerce               | Councillor Boyd     |
| Whitehorse Housing Advisory Board            | Councillor Irwin    |
- Carried Unanimously

COUNCIL MEMBER  
APPOINTMENTS  
Ad Hoc Committees



**2016-19-20**

It was duly moved and seconded  
THAT Melissa Atkinson, Sue Greetham, Raj Murugaiyan and Vikki Quocksister be appointed to the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee for a two-year term expiring October 31, 2018; and

CITIZEN APPOINTMENTS  
CCMARD Committee

THAT Frédéric Nolet, Naresh Prasad, Sharon Shorty and Tayler Valleyvand-Vance be re-appointed to the CCMARD Advisory Committee for a one-year term expiring October 31, 2017.

Carried Unanimously

**2016-19-21**

It was duly moved and seconded  
THAT Shobana Kolothumkattil and Gerard Tremblay be appointed to the Persons with Disabilities Advisory Committee for a three-year term expiring October 31, 2019; and

CITIZEN APPOINTMENTS  
Persons with Disabilities  
Advisory Committee

THAT Hans Herdes and Alan Macklon be re-appointed to the Persons with Disabilities Advisory Committee for a two-year term expiring October 31, 2018.

Carried Unanimously

**2016-19-22**

It was duly moved and seconded  
THAT Niki Deneault and Philippa Lawson be appointed to the Whitehorse Trail and Greenways Advisory Committee for a two-year term expiring October 31, 2018; and

CITIZEN APPOINTMENTS  
Trail and Greenways  
Advisory Committee

THAT Jeffrey Marynowski and Sierra van der Meer be re-appointed to the Whitehorse Trail and Greenways Advisory Committee for a two-year term expiring October 31, 2018.

Carried Unanimously

**2016-19-23**

It was duly moved and seconded  
THAT a summer recess be scheduled from August 13 to September 2, 2017 inclusive in order to allow for advance planning for administration and council members; and

SCHEDULE A SUMMER  
RECESS FOR 2017

THAT the 2017 council meeting schedule be subsequently amended accordingly.

Carried Unanimously



**BYLAWS**

**2016-19-24**

It was duly moved and seconded  
THAT Bylaw 2016-29, a bylaw to amend the zoning of the MacBride Museum property at 1124 Front Street in the downtown area to allow for the expansion of the MacBride Museum of Yukon History, be given second reading.

**BYLAW 2016-29**  
ZONING AMENDMENT  
MacBride Museum  
SECOND READING

**2016-19-25**

It was duly moved and seconded  
THAT section 1 of Bylaw 2016-29 be amended to read as follows:

“1. Section 10.7 of Zoning Bylaw 2012-20 is hereby amended by adding a new subsection 10.7.8 as follows:

“10.7.8 Special Restrictions

- (a) Lot 18, Block 7, Plan 2006-0127 LTO, located at 1124 Front Street in the Downtown area, is designated CMWx(a) with the special modification being that only four off-street parking spaces are required as long as the principal use of the property is a museum.”

Amendment

Carried Unanimously

Administration confirmed that there are three options available to the Museum Society for providing the required four parking spaces. These include providing spaces on site, providing spaces within 100 metres of the property, or paying a one-time fee in lieu for each of the required parking spaces that are not provided. This fee would be directed to the Parking Reserve.

Discussion

The MAIN MOTION as amended was then voted on and Carried Unanimously.

Vote on Main Motion

**2016-19-26**

It was duly moved and seconded  
THAT Bylaw 2016-29, a bylaw to amend the zoning of the MacBride Museum property at 1124 Front Street in the downtown area to allow for the expansion of the museum, having been read a first and second time, now be given third reading as amended.

**BYLAW 2016-29**  
ZONING AMENDMENT  
MacBride Museum  
THIRD READING

Carried Unanimously

**2016-19-27**

It was duly moved and seconded  
THAT Bylaw 2016-36, a bylaw to amend the zoning of 16 Burns Road  
in the Hillcrest area to allow a child care centre as a principal use on  
the Skky Hotel property, be given second reading.

Carried Unanimously

Administration confirmed that the bylaw as written simply expands the  
list of permitted principal uses at this site.

**BYLAW 2016-36**  
ZONING AMENDMENT  
Child Care at Skky Hotel  
SECOND READING

Clarification Provided

**2016-19-28**

It was duly moved and seconded  
THAT Bylaw 2016-36, a bylaw to amend the zoning of 16 Burns Road  
in the Hillcrest area to allow a child care centre as a principal use on  
the Skky Hotel property, having been read a first and second time, now  
be given third reading.

Carried Unanimously

**BYLAW 2016-36**  
ZONING AMENDMENT  
Child Care at Skky Hotel  
THIRD READING

**2016-19-29**

It was duly moved and seconded  
THAT Bylaw 2016-37, a bylaw to amend the zoning of the Lobird  
Mobile Home Park to allow for the placement of a mobile home with  
a heated addition be given second reading.

Carried Unanimously

**BYLAW 2016-37**  
ZONING AMENDMENT  
Lobird Mobile Home Park  
SECOND READING

**2016-19-30**

It was duly moved and seconded  
THAT Bylaw 2016-37, a bylaw to amend the zoning of the Lobird  
Mobile Home Park to allow for the placement of a mobile home with  
a heated addition, having been read a first and second time, now be  
given third reading.

Carried Unanimously

**BYLAW 2016-37**  
ZONING AMENDMENT  
Lobird Mobile Home Park  
THIRD READING

**2016-19-31**

It was duly moved and seconded  
THAT Bylaw 2016-31, a bylaw to amend the zoning at 19 Cousins  
Airfield Road to allow for country residential development, be given  
first reading.

Carried Unanimously

**BYLAW 2016-31**  
ZONING AMENDMENT  
19 Cousins Airfield Road  
FIRST READING

