



Minutes of the meeting of the Community Services Committee

Date	October 17, 2016
Location	Council Chambers, City Hall
Committee Members Present	Deputy Mayor Dan Boyd – Chair Mayor Dan Curtis Councillor Robert Fendrick Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Jocelyn Curteanu Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications Ian Frankton, Associate Manager of Recreation and Facility Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamation – For Information Only

Mayor Curtis proclaimed October 17 to 23, 2016 to be **Waste Reduction Week** in the City of Whitehorse.

2. Trail Maintenance Policy Revisions

A revised Trail Maintenance Policy was brought forward in June of this year. At that time Council directed that the proposed changes be reviewed by the Whitehorse Trail and Greenways Advisory Committee before being brought back to Council for adoption.

The Trail and Greenways Committee endorsed the majority of the changes, but made five specific recommendations that have since been incorporated into the policy. Input from the Active Trails Whitehorse Association was also considered in the revisions. The primary changes to the policy deal with the issue of unauthorized trails.

The Trail and Greenways Committee has recommended that a new policy be developed to deal specifically with the issue of Trail Development and a process for dealing with unauthorized trails.

Jenny Trapnell addressed the Committee on behalf of Active Trails Yukon. She questioned why the references do not link the policy to the Official Community Plan and why the monitoring provisions have been removed from the policy. She also noted the absence of policy content regarding decommissioning.

Committee members noted that the policy incorporate language from the Parks and Open Space Bylaw, and that the trail named Blown Away is missing from Appendix A. Minor changes to the policy have been incorporated in response to issues raised.

Recommendation

THAT the revised Trail Maintenance Policy dated October 17, 2016 be adopted as amended; and

THAT administration is hereby directed to proceed with the development of a Trail Development Policy.

3. Fall Recreation Grant Allocations

The Recreation Grant Task Force reviewed six applications for fall recreation grants in accordance with the Recreation Grant Policy. All six applications are eligible for funding under the provisions of the policy.

Recommendation

THAT the allocation of Category 1 Recreation Grants totalling \$40, 980.00 be approved as recommended by the Recreation Grant Task Force; and

THAT any unexpended recreation grant funds, as well as any refunds received prior to year-end, be authorized for re-budgeting to 2017.

Arctic Edge Skating Club	\$5,000.00
• Yukon Championships / Test Day	
Chickadees Playschool Association	\$1,980.00
• Supplies / Field Trips	
Fiddleheads Performance Group	\$8,000.00
• Youth Music Lessons, Workshops, Performances	
Learning Disabilities Association of Yukon	\$10,000.00
• Camp Raven	
Nakai Theatre Ensemble	\$4,000.00
• 24 Hour Playwriting Competition and Cabaret	
Yukon Art Society	\$12,000.00
• Arts Underground Recreational-Educational Program	
Total	<u>\$40,980.00</u>



Minutes of the meeting of the Public Health and Safety Committee

Date	October 17, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Robert Fendrick – Chair Mayor Dan Curtis Deputy Mayor Dan Boyd Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Jocelyn Curteanu Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	October 17, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Deputy Mayor Dan Boyd – Vice-Chair Mayor Dan Curtis Councillor Robert Fendrick Councillor Roslyn Woodcock
Absent	Councillor Jocelyn Curteanu Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications Taylor Eshpeter, Assistant City Engineer

Your Worship, the Development Services Committee respectfully submits the following report:

1. Local Improvement – Wheeler Street Reconstruction

Wheeler Street is one of 15 areas in the downtown core requiring road and utility reconstruction. The proposed project is for a portion of Wheeler Street between 4th Avenue and the base of the escarpment. The project includes replacing the water and sewer infrastructure to meet the needs of a growing population density, and building concrete sidewalks, curbs, gutters, new paving and enhanced street lighting and landscaping to improve accessibility and pedestrian safety. Federal Build Canada Funding has been secured for the majority of the project, with the remainder being funded through local improvement charges to benefiting property owners.

Two public meetings and a survey were conducted to obtain preliminary feedback from property owners and residents on the proposed reconstruction project, and a public hearing is scheduled for November 21st so that Council may hear and consider all submissions with respect to the local improvement charges bylaw.

If the local improvement charges bylaw is approved, final confirmation of the reconstruction project will be the inclusion of the project in the approved capital budget.

Recommendation

THAT Bylaw 2016-39, a bylaw to provide for local improvement charges with respect to the reconstruction of a portion of Wheeler Street between 4th Avenue and the base of the escarpment, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the Corporate Services Committee

Date	October 17, 2016
Location	Council Chambers, City Hall
Committee Members Present	Deputy Mayor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Robert Fendrick Councillor Betty Irwin
Absent	Councillor Jocelyn Curteanu Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Re-schedule Election Day Meeting

The Territorial election takes place on Monday, November 7th this year. Administration recommends that the Standing Committee meeting scheduled for that date be re-scheduled to the following day. It is possible that an item of business could come up at a council or committee meeting that might have implications at the territorial level. It is part of good governance to ensure that no proceedings of council that could potentially impact an election be under discussion while the polls are open. The Procedures Bylaw stipulates that a resolution of council is required to re-schedule meetings.

Recommendation

THAT the Standing Committee meeting scheduled for Monday, November 7, 2016 be re-scheduled to Tuesday, November 8, 2016 to avoid conflict with the Territorial election.



Minutes of the meeting of the City Planning Committee

Date October 17, 2016

Location Council Chambers, City Hall

Committee Members Present Councillor Robert Fendrick – Chair
Mayor Dan Curtis
Deputy Mayor Dan Boyd
Councillor Betty Irwin
Councillor Roslyn Woodcock

Absent Councillor Jocelyn Curteanu
Councillor Samson Hartland

Staff Present Christine Smith, City Manager
Douglas Hnatiuk, Acting Director of Community and Recreation Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Valerie Braga, Chief Financial Officer
Jeff O’Farrell, Manager of Legislative Services
Jessica Apolloni, Manager of Strategic Communications
Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment (MacBride Museum)

The MacBride Museum Society applied for a zoning amendment to allow for the construction of a new building on the museum’s Front Street property. The museum is located in the CMW–Mixed Use Waterfront zone and the initial design for the new building did not meet the regulations for that zone. Several design changes have since occurred, bringing the expansion proposal closer to conformance with the regulations. Two of the requested changes have been revoked by the applicant. A separate encroachment request was also withdrawn as it is no longer needed. The remaining request is to have the off-street parking requirement removed.

No one appeared to speak to the application at the public hearing. A total of 15 written submissions were received, 14 in support of the application and one opposed. The opposition was based on the initial design of the proposed new building.

Administration is recommending that the bylaw be amended to reflect the revised application and to retain a portion of the requirement for parking in accordance with the Downtown Parking Management Plan.

Committee members inquired about the availability of parking spaces on the museum property and in the surrounding area, and the options available to the Society with respect to providing the four parking spaces that the recommendation requires.

Recommendation

THAT Bylaw 2016-29, a bylaw to amend the zoning of 1124 Front Street in the Downtown area to allow for the expansion of the MacBride Museum, be amended at second reading to reflect the revised application and to retain a portion of the requirement for parking; and

THAT Bylaw 2016-29 be brought forward for second and third reading under the bylaw process.

2. Public Hearing Report – Zoning Amendment (Skky Hotel)

Administration received an application to amend the zoning at 16 Burns Road to allow for a child care centre as a principal use. The proposed child care centre would be located in the vacant commercial building immediately adjacent to the Skky Hotel. No one appeared to speak to the application at the public hearing. One written submission was received that supported the proposed use but raised concerns regarding access from the Alaska Highway. The Yukon Government is working on a functional plan to upgrade the Alaska Highway within municipal boundaries. This would include improving intersections and removing unsafe access points to the Alaska Highway through the use of frontage roads.

Recommendation

THAT Bylaw 2016-36, a bylaw to amend the zoning at 16 Burns Road to allow a child care centre as a principal use, be brought forward for second and third reading under the bylaw process.

3. Public Hearing Report – Zoning Amendment (Lobird Trailer Park)

The owner of a mobile home with an attached heated addition has applied for a zoning amendment that will allow the relocation of a trailer from the Casa Loma property to the Lobird Mobile Home Park. The current zoning at Lobird does not permit heated living space additions that are attached to the original factory-built mobile home. The applicant has negotiated an agreement with the owner of the Lobird Park to move her trailer to that property, and has confirmed with a local firm that it is possible to transport the mobile home with the addition intact.

The proposed zoning amendment is for a specific site in the Lobird Mobile Home Park, and would only apply to the applicant's mobile home. If this mobile home is removed from the site at a future date, any new mobile home on the site would be required to adhere to the zoning regulations of the day.

No one appeared to speak to the application at the public hearing, and no written submissions were received. No issues were raised.

Recommendation

THAT Bylaw 2016-37, a bylaw to amend the zoning of the Lobird Mobile Home Park property to allow for the placement of a mobile home with a heated addition, be brought forward for second and third reading under the bylaw process.

4. Zoning Amendment – 19 Cousins Airfield Road

The owner of the property at 19 Cousins Airfield Road has applied for a zoning amendment to allow for country residential use. The property is currently zoned Highway Commercial but is used exclusively as a residence. If the rezoning is approved, the owner plans to subdivide the property to create one additional lot.

Council approved an amendment to the Official Community Plan in September to allow for country residential use. Analysis conducted via the OCP amendment process showed no concerns with the new land use designation. The *Municipal Act* requires that the Zoning Bylaw now be amended to reflect the Official Community Plan.

Recommendation

THAT Bylaw 2016-31, a bylaw to amend the zoning at 19 Cousins Airfield Road to allow for country residential development, be brought forward for due consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	October 17, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Deputy Mayor Dan Boyd Councillor Robert Fendrick
Absent	Councillor Jocelyn Curteanu Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, there is no report from the City Operations Committee

There being no further business, the meeting adjourned at 6:32 p.m.

Adopted at the regular council meeting on October 24, 2016

ORIGINAL DOCUMENT SIGNED BY:

"Dan Curtis"
Dan Curtis, Mayor

"N. L. Felker"
Norma L. Felker, Assistant City Clerk