

MINUTES of **REGULAR** Meeting #2016-22 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, November 28, 2016, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Jocelyn Curteanu  
Robert Fendrick  
Samson Hartland  
Betty Irwin  
Roslyn Woodcock

ALSO PRESENT: City Manager Christine Smith  
Director of Community and Recreation Services Linda Rapp  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Chief Financial Officer Valerie Braga  
Manager of Legislative Services Jeff O'Farrell

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2016-22-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed December 3, 2016 to be ***International Day of Persons with Disabilities*** in the City of Whitehorse.

**PROCLAMATION**

**2016-22-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated November 14, 2016 be adopted as presented.

**MINUTES**

November 14, 2016

Carried Unanimously

**2016-22-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated November 21, 2016 be adopted as presented.

**MINUTES**

November 21, 2016

Carried Unanimously

**PUBLIC INPUT**

Mayor Curtis called three times for anyone to appear to address Bylaw 2016-41, a bylaw to adopt a capital Expenditure Program for the years 2017 to 2020.

**BYLAW 2016-41**  
CAPITAL BUDGET

On behalf of the Downtown Residents Association, Nathan Millar and Jeanine O'Connell requested that the City prioritize the reconstruction of Sixth Avenue, four Old Town roads, and the playground at Sixth and Jeckell. The Association also encouraged the City to give more priority to connecting the escarpment and waterfront pathways.

Downtown Residents  
Association

Mike Gladish spoke in support of the Operations Building project as proposed in the Capital Budget. He stated that the City has exercised due diligence with respect to the proposed building and expressed his perspective on the importance of proceeding with the project.

Mike Gladish

No written submissions were received.

No Submissions

Mayor Curtis declared the public input session closed and advised that a report on the input received would be presented at the Standing Committee meeting on December 5<sup>th</sup>.

Public Input Closed

**COMMITTEE REPORTS**

**City Operations Committee**

There was no report from the City Operations Committee.

No Report

**Community Services Committee**

There was no report from the Community Services Committee.

No Report

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

**2016-22-04**

It was duly moved and seconded  
THAT the 2016 Resource Development Preparedness Strategy be  
adopted as a guiding document.

2016 RESOURCE  
DEVELOPMENT  
PREPAREDNESS  
STRATEGY

Carried Unanimously

**2016-22-05**

It was duly moved and seconded  
THAT the 2016 Downtown Retail and Entertainment Strategy be  
adopted as a guiding document.

2016 DOWNTOWN  
RETAIL AND  
ENTERTAINMENT  
STRATEGY

Carried Unanimously

**Corporate Services Committee**

The Operations Building is the first and largest component of what was previously known as the Building Consolidation Project. The Operations Building will be funded by a contribution from reserves in the amount of \$11.6 million, Gas Tax funding of \$15.2 million, and borrowing the sum of \$18.8 million. Anticipated annual debt servicing cost will not exceed \$1.5 million. An allowance for the annual debt payment from reserves has been established.

OPERATIONS BUILDING  
FINANCING

Borrowing to this level is well within the limits prescribed under the *Municipal Act* and specifically authorized in the Capital Budget Bylaw as per the City's *Debt Management Policy*. A bylaw to authorize the necessary borrowing will come forward as the project progresses.

For Information Only

Financial plans are in place for funding the Operations Building component as proposed. An allowance has been made within the annual capital spend limits to pay the debt servicing costs, and the project is not anticipated to cause any financial distress to the City.

**2016-22-06**

It was duly moved and seconded  
THAT the Corporate Safety Policy dated November 2016 be adopted  
as presented.

CORPORATE  
SAFETY POLICY

Carried Unanimously

**City Planning Committee**

Michael Pounder addressed the Committee regarding the proposed re-zoning at 305 Hawkins Street. He provided a history of the area and the subject lot.

MICHAEL POUNDER  
305 Hawkins Street Zoning

**2016-22-07**

It was duly moved and seconded  
THAT Bylaw 2016-31, a bylaw to amend the zoning at 19 Cousins  
Airfield Road from Highway Commercial to Country Residential 1, be  
brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
Cousins Airfield Road

Carried Unanimously

**2016-22-08**

It was duly moved and seconded  
THAT Bylaw 2016-38, a bylaw to authorize the sale and transfer of land in Takhini North to allow for the enlargement of four properties on Nijmegan Road, be brought forward for consideration under the bylaw process.

BRING FORWARD  
LAND SALE BYLAW  
NIJMEGAN ROAD

Carried Unanimously

**2016-22-09**

It was duly moved and seconded  
THAT Bylaw 2016-40, a bylaw to officially name the existing playground and rink in the Pine Street area of Porter Creek, be brought forward for due consideration under the bylaw process.

BRING FORWARD  
BYLAW TO NAME  
THE PINE STREET  
NEIGHBOURHOOD PARK

Carried Unanimously

**2016-22-10**

It was duly moved and seconded  
THAT adoption of the Chadburn Lake Park Management Plan be postponed to the regular council meeting on January 30, 2017 in order to allow time for further discussion with the Kwanlin Dün First Nation.

POSTPONE ADOPTION  
CHADBURN LAKE  
MANAGEMENT PLAN

Carried Unanimously

**NEW & UNFINISHED BUSINESS**

TAKE NOTICE that a new bylaw to provide rules governing council procedures will be brought forward to the Standing Committee meeting on December 5, 2016 with the intent that it will be given first and second reading at the regular Council Meeting on December 12, 2016.

NOTICE OF PROPOSED  
PROCEDURES BYLAW

**BYLAWS**

**2016-22-11**

It was duly moved and seconded  
THAT Bylaw 2016-48, a bylaw to amend the Waste Management Bylaw to clarify the provisions with respect to unsorted loads, having been read a first and second time, now be given third reading.

**BYLAW 2016-48**  
AMEND WASTE  
MANAGEMENT BYLAW  
THIRD READING

Carried Unanimously

**2016-22-12**

It was duly moved and seconded  
THAT Bylaw 2016-31, a bylaw to amend the zoning 19 Cousins Airfield Road to allow for country residential development, be given second reading.

Carried Unanimously

**BYLAW 2016-31**  
ZONING AMENDMENT  
19 Cousins Airfield Road  
SECOND READING

**2016-22-13**

It was duly moved and seconded  
THAT Bylaw 2016-31, a bylaw to amend the zoning 19 Cousins Airfield Road to allow for country residential development, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2016-31**  
ZONING AMENDMENT  
19 Cousins Airfield Road  
SECOND READING

**2016-22-14**

It was duly moved and seconded  
THAT Bylaw 2016-35, a bylaw to authorize the sale and transfer of a parcel of land in the Whistle Bend area to the Government of Yukon, be given first reading.

Carried Unanimously

**BYLAW 2016-35**  
LAND SALE & TRANSFER  
Whistle Bend Lease Area  
FIRST READING

**2016-22-15**

It was duly moved and seconded  
THAT Bylaw 2016-35 be given second reading.

Carried Unanimously

SECOND READING

**2016-22-16**

It was duly moved and seconded  
THAT Bylaw 2016-38, a bylaw to authorize the sale and transfer of land on Nijmegen Road in Takhini North to allow for the enlargement of four lots, be given first reading.

Carried Unanimously

**BYLAW 2016-38**  
LAND SALE & TRANSFER  
Nijmegen Road  
FIRST READING

**2016-22-17**

It was duly moved and seconded  
THAT Bylaw 2016-38 be given second reading.

Carried Unanimously

SECOND READING

**2016-22-18**

It was duly moved and seconded  
THAT Bylaw 2016-40, a bylaw to officially name the Pine Street  
Neighbourhood Park, be given first reading.

Carried Unanimously

**BYLAW 2016-40**

NAME PINE STREET  
NEIGHBOURHOOD PARK

FIRST READING

**2016-22-19**

It was duly moved and seconded  
THAT Bylaw 2016-40 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:15 p.m.

**ADJOURNMENT**

*ORIGINAL MINUTES SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2016-23 dated December 12, 2016