

CITY OF WHITEHORSE – STANDING COMMITTEES

Monday, January 23, 2017 – 5:30 p.m.

Council Chambers, City Hall

CALL TO ORDER

ADOPTION OF AGENDA

PROCLAMATIONS Family Literacy Day – January 29

DELEGATES

CITY OPERATIONS COMMITTEE

1. Contract Award – Wheeler Street Reconstruction
2. New Business

COMMUNITY SERVICES COMMITTEE

1. Committee Appointments – Recreation Grant Task Force
2. New Business

PUBLIC HEALTH AND SAFETY COMMITTEE

1. New Business

DEVELOPMENT SERVICES COMMITTEE

1. New Business

CORPORATE SERVICES COMMITTEE

1. Public Input Report – 2017 to 2019 Operating Budget
2. 2016 Umbrella Budget Amendments
3. 2016 Umbrella Grants Bylaw
4. New Business

CITY PLANNING COMMITTEE

1. Zoning Amendment – 9023 Quartz Road
2. Zoning Amendment – Annie Lake Trucking
3. Zoning Amendment – Sidhu Trucking Lot Expansion
4. Contract Award – Robert Service Way Area Planning Study
5. Contract Award – Downtown and Marwell Plans
6. New Business



PROCLAMATION

FAMILY LITERACY DAY

January 27, 2017

WHEREAS Family Literacy Day is a national initiative to raise awareness of the importance of reading and engaging in other literacy-related activities as a family; and

WHEREAS reading and engaging in literacy activities as a family improves a child's skills and also helps adults keep their skills sharp; and

WHEREAS the City of Whitehorse will be offering activities at the Canada Games Centre on January 27th in support of Family Literacy Day and the theme of encouraging families to "Learn at play, every day";

NOW THEREFORE I, Mayor Dan Curtis, do hereby proclaim Sunday, January 27th, 2017 to be ***Family Literacy Day*** in the City of Whitehorse.

Dan Curtis
Mayor

**CITY OF WHITEHORSE
CITY OPERATIONS COMMITTEE AGENDA**

Date: Monday, January 23, 2017

Location: Council Chambers, City Hall

Chair: Samson Hartland Vice-Chair: Roslyn Woodcock



	Pages
1. Contract Award - Wheeler Street Reconstruction	1 - 2
2. New Business	

File #: 4025-01 WSW

ADMINISTRATIVE REPORT

TO: Operations Committee
FROM: Administration
DATE: January 23, 2017
RE: Contract Award – Wheeler Street Reconstruction

ISSUE

Contract award for consultant services for the Wheeler Street Reconstruction (Local Improvement Project).

REFERENCE

- RFP 2016-ENG0002 Wheeler Street West Reconstruction - Engineering Services
- Council Policy: Procedures for Selection of Professional Consulting Services (2011)
- Local Improvement Charge (LIC) Policy and Bylaw 2016-39
- Public Hearing Report (November 21, 2016)

HISTORY

Wheeler Street is identified as one of about 15 areas in the downtown core requiring road and underground utility reconstruction. The project was approved in the 2017 Capital Budget for full reconstruction between 4th Avenue and the escarpment. Funding has been approved through the Building Canada Clean Water and Wastewater Fund.

In 2016 the City made the following progress on the project:

- LIC information letter was sent to Wheeler Street property owners in August;
- Two Public meetings were held in August/September;
- LIC Ballot Letter was mailed to property owners on October 26, 2016;
- Public Hearing was held on November 21, 2016;
- The LIC vote closed on December 1, 2016; and
- The LIC Bylaw 2016-39 for Wheeler Street passed on December 12, 2016

Following a positive LIC vote, a Request for Proposals for engineering design and construction inspection for the Wheeler Street Reconstruction Project was released in early December and closed on January 3, 2017.

The City received two proposals:

- Opus International Consultants (Canada) Ltd.
- Associated Engineering Ltd.

The Proposals were reviewed by the City Evaluation Team comprising the Assistant City Engineer, the Private Development Technologist, and the Land Development Supervisor. The Evaluation Team follows the Council Policy on Procedures for the Selection of Professional Consulting Service

ALTERNATIVES

1. Award the contract to Associated Engineering Ltd.
2. Cancel the project

ANALYSIS

The proposals were evaluated in accordance with criteria as follows:

- | | |
|--------------------------------|-----|
| 1. Project Team | 30% |
| 2. Methodology & Approach | 20% |
| 3. Qualifications & Experience | 20% |
| 4. Schedule & Task Management | 10% |
| 5. Local Content | 10% |
| 6. Fees | 10% |

The analysis of proposals is a two-step process where all proposals are first evaluated on the first four technical criteria. Proposals that score at least 80% on these criteria move on to the second stage of evaluation. This stage evaluates the final two criteria (local content and fees).

In the evaluation, OPUS Canada did not meet the minimum technical threshold of 80% (64 points). Notification was sent and their fee envelope was returned to them unopened. The remaining proponent was then evaluated by the Review Committee for local content and fees, both of which are scored based on a set formula.

The total points calculated by the review team are summarized below:

	FIRM		Max Points
	OPUS	AE	
Project Team	20.28	27.00	30
Methodology/Approach	11.81	18.07	20
Qualifications/Experience	12.39	18.00	20
Schedule & Task Management Plan	6.93	8.45	10
SUB TOTAL (min 64)	51.42	71.52	80
LOCAL CONTENT	n/a	10.00	10
PROJECT FEES	n/a	10.00	10
SUB TOTAL	0.00	20.00	20
TOTAL	51.42	91.52	100

The fees received (inclusive of travel, disbursements, not including GST) are as follows:

Associated Engineering: \$547,389.00
 Engineer's Estimate: \$594,000.00 (used to establish project budget)

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that a contract for Consulting Services for Design and Construction Supervision, 2017 Wheeler Street Reconstruction Project be awarded to Associated Engineering for a cost of \$547,389.00.

**CITY OF WHITEHORSE
COMMUNITY SERVICES COMMITTEE**

Date: Monday, January 23, 2017

Location: Council Chambers, City Hall

Chair: Robert Fendrick Vice-Chair: Samson Hartland



	Pages
1. Committee Appointments - Recreation Grant Task Force	1 - 1
2. New Business	

ADMINISTRATIVE REPORT

TO: Community Services Committee
FROM: Administration
DATE: January 23, 2017
RE: Committee Appointments – Recreation Grant Task Force

ISSUE

Appointment of citizens to the Recreation Grant Task Force

REFERENCE

Recreation Grant Policy

HISTORY

The Recreation Grant Task Force has been in place since 1998. The Recreation Grant Task Force members are residents of Whitehorse and volunteers that have an interest in recreational activities and development within the community. Their role is to review recreation grant applications and provide recommendations for grant funding.

ANALYSIS

The membership of the task force consists of up to eight citizens. The current term for four members is about to expire. In accordance with the Recreation Grant Policy, the City advertised for new members and will continue to recruit additional members. Marg White, Anne Morgan, George Green, and Al Loewen have offered to serve another term. The proposed members have agreed to have their names go forward for Council consideration to continue serving on the Recreation Grant Task Force. All have been involved in community activities and possess leadership experience.

Administration acknowledges and thanks outgoing task force member Ron McFadyen, a longstanding contributor to this program.

ALTERNATIVES

1. Approve the appointment of Task Force members as recommended.
2. Refer the appointments and recruitment back to administration for further consideration.

ADMINISTRATIVE RECOMMENDATION

THAT Marg White, Anne Morgan, George Green, and Al Loewen be re-appointed to the Recreation Grant Task Force for a term to expire on October 31, 2022.

**CITY OF WHITEHORSE
PUBLIC HEALTH AND SAFETY COMMITTEE**

Date: Monday, January 23, 2017

Location: Council Chambers, City Hall

Chair: Dan Boyd Vice-Chair: Jocelyn Curteanu



Pages

1. New Business

**CITY OF WHITEHORSE
DEVELOPMENT SERVICES COMMITTEE AGENDA**

Date: Monday, January 23, 2017

Location: Council Chambers, City Hall

Chair: Jocelyn Curteanu Vice-Chair: Betty Irwin



Pages

1. New Business

**CITY OF WHITEHORSE
CORPORATE SERVICES COMMITTEE AGENDA**

Date: Monday, January 23, 2017

Location: Council Chambers, City Hall

Chair: Roslyn Woodcock Vice Chair: Dan Boyd



	Pages
1. Public Input Report - 2017 to 2019 Operating Budget	1 - 2
2. 2016 Umbrella Budget Amendments	3 - 16
3. 2016 Umbrella Grants Bylaw	17 - 21
4. New Business	

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: Administration
DATE: January 23, 2017
RE: Public Input Report – 2017 to 2019 Operating Budget

ISSUE

Report on public feedback on the Operating Budget bylaw.

HISTORY

Following presentation of the Operating Budget on December 12, 2016 the proposed budget was posted on the City's website, and an email address and comment box for public input were set up. Advertisements requesting public feedback identified the regular Council meeting on January 16, 2017 for a public input session.

ALTERNATIVES

1. Bring forward the bylaw for 2nd and 3rd reading under the bylaw process
2. Amend the bylaw at 2nd reading
3. Refer the bylaws back to administration

ANALYSIS

One delegate appeared at the public input session, and an additional eight comments were received in writing. Of these eight responses, one referred to a specific 2016 capital project, so it is not included in this report.

Input received has been summarized as follows:

A number of the written submissions were comprised of questions such as those listed here. Responses were prepared and posted on the City's website.

- Can the City provide a more detailed breakdown of revenues and expenditure by type?
- How much money does the City transfer to reserves and why?
- How much does the City budget annually for operating all the street lights?
- What does "Human Resources" represent in the City's budget?
- Why does the General Government expense budget increase substantially from 2016 through 2019?
- Why do the Human Resource department expenses fluctuate over the years?
- What is the Environmental Sustainability Department responsible for?

One of the submissions questioned the need for a tax increase given the City's level of service, specifically road conditions and snow removal in Cowley Creek. The tax increase was also mentioned by another two respondents; one who felt that using the rate of inflation was too much, one who felt that the rates used by the City were completely justifiable but encouraging the City to increase 2017 above the proposed

1.2% so as to not cause a huge increase in 2018. In response, while the rate of inflation is monitored as an indicator of economic conditions, the City's budgets are not increased by the rate of inflation. The most recent data published by the Yukon Bureau of Statistics states that when comparing November 2016 to November 2015, CPI increased by 1.7% in Whitehorse. For 2017 the City's proposed budget includes a property tax increase of 1.2%.

One of the submissions supported the Transit service expansion into Whistle Bend, which is included in the proposed operating budget, while also encouraging the development of a comprehensive solid waste disposal plan. In response, the City does have a Council adopted Solid Waste Action Plan; efforts to implement it continue.

Whitehorse Chamber of Commerce A delegate from the Whitehorse Chamber of Commerce stated that the Chamber was pleased to see the City attempting to minimize tax increases and offered two recommendations directly pertaining to the operating budget:

1. Bring the proposed water and sewer rate increases in line with the tax rate increase of 1.2%
2. Revise the budget process to better accommodate feedback from the Chamber. Specific suggestions were to combine the operating and capital budgets and adopt best practice budget principles.

In response, the City attempts to fully fund water and sewer operations through user fees. Anticipated costs in these areas were closely reviewed and minimized where possible without compromising legislative requirements and service levels. In order to reduce the burden on rate payers, Council decided to again utilize the Water and Sewer Reserve to cover a portion of the required rate increase.

The budget process the City uses is built on best practices in the municipal sector and has been specifically amended over time in order to accommodate the needs of City Council and the community. It is anticipated that this process will continue to evolve but at this time it is not expected in the near future that the two budgets will be combined.

The Chamber of Commerce also requested that the Finance Committee be reinstated and that they receive further information on the proposed new operations building. While these items are not directly related to the proposed operating budget, the Finance Committee is under review by City Council, and the public report on financing options that was delivered to Council mid-November has been made available to the Chamber.

ADMINISTRATIVE RECOMMENDATION

That Council direct:

THAT Bylaw 2016-42, a bylaw to adopt the 2017 Operating and Maintenance Budget and the 2018 and 2019 Provisional Budgets, be brought forward for second and third reading under the bylaw process; and

THAT the associated tax levy and fees and charges amendment bylaws also be brought forward for second and third reading under the bylaw process.

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: Administration
DATE: January 23, 2017
RE: 2016 Umbrella Budget Amendments

ISSUE

Bylaw authorization of amendments made during 2016 to the capital expenditure plan and the operating and maintenance budget

REFERENCE

Municipal Act

Bylaw 2015-32, the 2016 – 2019 Capital Expenditure Program

Bylaw 2016-01, the 2016 Operating Budget and the 2017-2018 Provisional Budgets

HISTORY

Section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize expenditures that vary from the annual capital and operating expenditure programs.

In accordance with the provisions of the capital and operating budget bylaws, a number of properly authorized budget amendments occurred throughout 2016. These amendments are now being brought forward under umbrella bylaws for Council approval.

ANALYSIS

Appendix “1” to each of the bylaws provides a listing of the budget amendments properly approved throughout 2016. Appendix “A” is the final version of the budget as amended.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct:

1. THAT Bylaw 2017-02, a bylaw to amend the 2016 – 2019 capital expenditure program with respect to budget adjustments made throughout 2016, be brought forward for due consideration under the bylaw process; and
2. THAT Bylaw 2017-03, a bylaw to amend the 2016 operating and maintenance program with respect to budget adjustments made throughout 2016, be brought forward for due consideration under the bylaw process.

CITY OF WHITEHORSE

BYLAW 2017-02

A bylaw to amend the 2016 to 2019 capital budget to authorize expenditures that vary from the approved capital expenditure program

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw cause a multi-year capital expenditure program to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that council may by bylaw establish a procedure to authorize and verify expenditures that vary from the capital expenditure program; and

WHEREAS a number of budget adjustments made throughout 2016 in accordance with the procedures outlined in Budget Bylaw 2015-32 have resulted in an increase in total expenditures above what was approved in the 2016 to 2019 Capital Expenditure Program;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Appendix "1", attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$5,949,318 made to the 2016–2019 Capital Expenditure Program throughout 2016.
2. Appendix "A" to Bylaw 2015-32, the 2016 to 2019 Capital Expenditure Program, is hereby deleted and replaced by a new Appendix "A" attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

2016 Capital Budget Amendments

	Project Number	Bylaw/Resolution Number	Council Revision Amount	Admin Revision Amount	
Approved Budget (as per Appendix "A")		Bylaw 2015-32			\$ 16,181,351
Revisions:					
Add Appendix "B" projects					
Additional Transit Bus project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	320c01016	Bylaw 2016-15		\$ 520,000	
Asphalt Paths-Variou Locations project moved from "B" (subject to funding) to "A" (approved) of 2016 project list as the Gas Tax funding is in place	240c02309	n/a		360,000	
McLean Lake Connector RD project moved from "B" (subject to funding) to "A" (approved) of 2016 project list as the SCF is in place	240c01310	n/a		800,000	
GroundWater Protection Planning & Implementation moved from "B" (subject to funding) to "A" (approved) of 2016 project list as the SCF is in place	240c01316	n/a		400,000	
			\$ -	\$ 2,080,000	
Approved Rebudgets		Bylaw 2016-17	\$ 5,451,719	\$ -	
Budget Amendments					
Increase budget to ADDTL Transit Bus project funded from Gas Tax	320c01315	2016-05-09	\$ 20,000		
RE-budget the 2015 capital expenditure for the purchase of one transit bus	320c01315	2016-05-09 Add	499,903		
Reallocate funds from the Flooring Repairs-Facilities project to the Takhini Arena Sprinklers	320c00415	ADM-1		\$ 2,000	
Reallocate funds from the Flooring Repairs-Facilities project to the Takhini Arena Sprinklers	750c01411	ADM-1		(2,000)	
Reallocate funds from the Dump Trucks to Pickups	320c01709	ADM-4		12,000	
Reallocate funds from the Dump Trucks to Pickups	320c02809	ADM-4		(12,000)	
Reallocate funds from the Loaders to Pickups	320c01709	ADM-5		65,000	
Reallocate funds from the Loaders to Pickups	320c03110	ADM-5		(65,000)	
Add the McIntyre Creek Pump House Groundwater Assessment and Remediation Project	650c00316	2016-10-14	29,000		
Reallocate funds from Repl.UPS Batteries to Traffic Controller Cabinet	500c00115	ADM-12		(6,000)	
Reallocate funds from Repl.UPS Batteries to Traffic Controller Cabinet	500c00109	ADM-12		6,000	
Reallocate funds from Major Equipm. Repairs to Major Bus Repairs	320c00610	ADM-13		(20,000)	
Reallocate funds from Major Equipm. Repairs to Major Bus Repairs	320c00111	ADM-13		20,000	
Reallocate funds from CGC Railing retrofit to Wellness equipment Rplc	750c01313	ADM-14		(1,775)	
Reallocate funds from CGC Railing retrofit to Wellness equipment Rplc	750c00811	ADM-14		1,775	
Increase budget to Asset Mngm project funded from YG	120c00115	2016-14-04	40,000		
Reallocate funds from Alsek&Hyland Lift Generator to Macerator #2	650c00116	ADM-22		15,000	
Reallocate funds from Alsek&Hyland Lift Generator to Macerator #2	650c00815	ADM-22		(15,000)	
Reallocate funds from Landfill Performance Evaluation to Landfill Surface Water Improvements	650c00715	ADM-23		25,000	
Reallocate funds from Landfill Performance Evaluation to Landfill Surface Water Improvements	240c00414	ADM-23		(25,000)	
Add budget to a new project: Countdown to Canada 150 Project	750c00216	2016-15-06	176,000		
Add budget to a new project: Condor Road Station Upgrades	650c00416	2016-15-04	15,225		
Reallocate funds from the Downtown Reconstruction-Wheeler St West to Bridge Deck Repairs	240c00711	ADM-27		(4,000)	
Reallocate funds from the Downtown Reconstruction-Wheeler St West to Bridge Deck Repairs	240c00114	ADM-27		4,000	

2016 Capital Budget Amendments

Reallocate funds from the Downtown Reconstruction-Wheeler St West to Main St West Infill	240c00711	ADM-28		(30,000)	
Reallocate funds from the Downtown Reconstruction-Wheeler St West to Main St West Infill	240c00715	ADM-28		30,000	
2nd Quarter Capital Variance	320c00116	2016-16-04	(155,000)		
2nd Quarter Capital Variance	300c00211	2016-16-04	(53,306)		
2nd Quarter Capital Variance	740c01615	2016-16-04	(400,000)		
2nd Quarter Capital Variance	320c00213	2016-16-04	(22,909)		
2nd Quarter Capital Variance	320c01716	2016-16-04	(1,800,000)		
Reallocate funding for Trail Plan Implementation project to accept YG financial assistance	740c00409	ADM-41		15,878	
Reallocate funding for Trail Plan Implementation project to accept YG financial assistance	740c00409	ADM-41		(15,878)	
Reallocate funding from Downtown Reconstruction- Wheeler St West and McLean Lake Connector projects to Rural Roads Surfacing project	240c00711	ADM-42		(10,000)	
Reallocate funding from Downtown Reconstruction- Wheeler St West and McLean Lake Connector projects to Rural Roads Surfacing project	240c01310	ADM-42		(15,000)	
Reallocate funding from Downtown Reconstruction- Wheeler St West and McLean Lake Connector projects to Rural Roads Surfacing project	240c00309	ADM-42		25,000	
Reallocate funding from Parks Mnts Equipment to Finance: Office Furniture	260c00109	ADM-43		1,500	
Reallocate funding from Parks Mnts Equipment to Finance: Office Furniture	740c03510	ADM-43		(1,500)	
Reallocate funding from Lower Escarpment Trail Interpretive Signs to Quarry Inventory and Future Use	720c00814	ADM-47		2,509	
Reallocate funding from Lower Escarpment Trail Interpretive Signs to Quarry Inventory and Future Use	720c00514	ADM-47		(2,509)	
Reallocate funding from Neighbourhood Signs Creation & Refurbish to Quarry Inventory and Future Use	720c00814	ADM-48		3,888	
Reallocate funding from Neighbourhood Signs Creation & Refurbish to Quarry Inventory and Future Use	720c00614	ADM-48		(3,888)	
Add the Livingstone Trail Long Term Storage Facility Discharge Line	650c00516	2016-23-03	145,000		
3rd Quarter Capital Variance	320c02809	2016-23-11	(4,180)		
3rd Quarter Capital Variance	320c03110	2016-23-11	(3,157)		
3rd Quarter Capital Variance	650c00314	2016-23-11	(25,000)		
3rd Quarter Capital Variance	320c00416	2016-23-11	(18,132)		
3rd Quarter Capital Variance	650c00915	2016-23-11	(6,427)		
3rd Quarter Capital Variance	650c01014	2016-23-11	(19,418)		
Reallocate funding from Erosion Control to Paved Trail Resurfacing - Parks	740c00610	ADM-52		12,800	
Reallocate funding from Erosion Control to Paved Trail Resurfacing - Parks	740c01009	ADM-52		(12,800)	
Reallocate funding from Downtown Street Upgrades to Paved Trail Resurfacing -Parks	740c00610	ADM-53		8,319	
Reallocate funding from Downtown Street Upgrades to Paved Trail Resurfacing -Parks	740c05310	ADM-53		(8,319)	
Reallocate funding from PA System CGC and Chlorine Generation System to Recreation Activity Management Software	300c00116	ADM-54		13,500	
Reallocate funding from PA System CGC and Chlorine Generation System to Recreation Activity Management Software	750c00114	ADM-54		(6,500)	
Reallocate funding from PA System CGC and Chlorine Generation System to Recreation Activity Management Software	750c01513	ADM-54		(7,000)	
Total Budget Amendments			\$ (1,582,401)	\$ -	
Total Budget Revisions (Details in Appendix "A")					\$ 5,949,318
Total Capital Budget as of December 31, 2016					\$ 22,130,669

City Of Whitehorse
2016 - 2019 Capital Expenditure Program
All Years



Appendix A

	2016	2016	2016	2017	2018	2019	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
Director, Infrastructure & Operations							
120c00115 ASSET MANAGEMENT	100,000	138,614	238,614				238,614
Total Director, Infrastructure & Operations	100,000	138,614	238,614				238,614
Legislative Admin							
220c00116 RECORDS MANAGEMENT	25,000		25,000				25,000
220c00216 COUNCIL CHAMBERS IT EQUIPMENT	10,000		10,000				10,000
Total Legislative Admin	35,000		35,000				35,000
Engineering Services							
240c00111 LIVINGSTONE TRAIL LAGOON ODOUR MITIGATION	1,370,000	410,292	1,780,292	225,000			2,005,292
240c00112 LIVINGSTONE TRAIL LAGOON - OPERATIONS ASSESSMENT				90,000	40,000		130,000
240c00114 BRIDGE DECK REPAIRS		97,854	97,854				97,854
240c00209 HILLCREST DES/RECON				300,000			300,000
240c00216 SELKIRK PUMPHOUSE FORCEMAIN	175,000		175,000				175,000
240c00309 RURAL ROADS SURFACING	400,000	25,000	425,000	400,000	400,000	400,000	1,625,000
240c00311 RANGE ROAD LIFT STATION		142,486	142,486				142,486
240c00410 ASPHALT SURFACE OVERLAY PROGRAM				1,000,000	1,000,000		2,000,000
240c00511 PORTER CREEK LAGOON REMEDIATION		147,126	147,126				147,126
240c00516 BLACK ST STAIRS DRAINAGE	80,000		80,000				80,000
240c00616 NISUTLIN-LEWES CROSSWALK UPGRADES	45,000		45,000				45,000
240c00709 SELKIRK WELL DEVELOPMENT		161,256	161,256				161,256
240c00711 DOWNTOWN RECONSTRUCTION - WHEELER ST WEST	250,000	44,000	206,000				206,000
240c00715 MAIN ST WEST INFILL		449,109	449,109				449,109
240c00811 MARWELL LIFT STATION	880,000		880,000				880,000
240c00814 HIDDEN VALLEY STORM POND EXPANSION		188,101	188,101				188,101
240c00911 DOWNTOWN RECONSTRUCTION - OGILVIE STREET WEST		9,677	9,677				9,677
240c01016 DOWNTOWN RECONSTRUCTION - ALEXANDER (4-6)					100,000		100,000
240c01111 RANGE ROAD NORTH RECONSTRUCTION		23,663	23,663				23,663
240c01116 WATER & SEWER STUDY (CITY WIDE)						400,000	400,000
240c01310 MCLEAN LAKE CONNECTOR ROAD	800,000	15,000	785,000				785,000
240c01410 STORM SEWER UPGRADES	50,000		50,000				50,000
240c02010 DOWNTOWN RECONSTRUCTION - 6TH AVE		28,402	28,402				28,402
240c02309 ASPHALT PATHS - VARIOUS LOCATIONS	360,000		360,000				360,000
240c02609 SCADA PROGRAM		164,837	164,837	276,000		500,000	940,837
Total Engineering Services	4,410,000	1,788,803	6,198,803	2,291,000	1,540,000	1,300,000	11,329,803
Financial Services							
260c00109 OFFICE FURNITURE	50,000	50,985	100,985	50,000	50,000	50,000	250,985
260c00209 PSAB COMPLIANCE		18,880	18,880				18,880
Total Financial Services	50,000	69,865	119,865	50,000	50,000	50,000	269,865
Business & Technology Systems							
300c00109 COMPUTER INFRASTRUCTURE	287,000		287,000	291,000	295,500	296,000	1,169,500
300c00110 SOFTWARE ACQUISITION	210,000		210,000	110,000	102,500	160,000	582,500
300c00111 SOFTWARE LICENSING RENEWALS	299,700		299,700	368,200	368,200	368,200	1,404,300
300c00112 SECURITY CAMERAS	42,000	44,507	86,507	35,500	40,000	30,000	192,007
300c00113 ERP DEVELOPMENT	30,000	42,571	72,571	30,000	30,000	30,000	162,571
300c00116 RECREATION ACTIVITY MANAGEMENT SYSTEM	100,000	13,500	113,500	10,000	10,000	10,000	143,500
300c00212 PAPERLESS DOCUMENT MANAGEMENT	15,000	54,384	69,384	35,000	10,000	35,000	149,384
300c00309 ERP FINAL PHASE		12,321	12,321				12,321
300c00314 FIRE AND BYLAW DEPARTMENT SOFTWARE		30,953	30,953				30,953
320c02709 RADIO AND LOCATION EQUIPMENT		32,674	32,674				32,674
Total Business & Technology Systems	983,700	230,910	1,214,610	879,700	856,200	929,200	3,879,710

City Of Whitehorse
2016 - 2019 Capital Expenditure Program
All Years



Appendix A

	2016	2016	2016	2017	2018	2019	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
Building & Fleet Maintenance							
320c00110 ONE TON TRUCK REPLACEMENT	75,000		75,000	80,000	85,000	85,000	325,000
320c00111 MAJOR BUS REPAIRS	85,000	20,000	105,000	100,000	100,000	90,000	395,000
320c00112 ADDTL PACKER - WHISTLE BEND & COMMERCIAL COMPOST				310,000			310,000
320c00114 PUMP HOUSE BUILDINGS REPAIRS				50,000	50,000	50,000	150,000
320c00115 MOBILE STEAMER REPLACEMENT				160,000			160,000
320c00116 ADDTL AERIAL LIFT TRUCK	155,000	155,000					
320c00212 ADDTL SWEEPER - WHISTLE BEND		313,171	313,171				313,171
320c00213 ADDTL LAWN TRACTOR - WHISTLE BEND	40,000	22,909	17,091				17,091
320c00215 ICE RESURFACER REPLACEMENT					125,000		125,000
320c00216 ADDTL TRACKED SKID STEER - OPS DITCHING					90,000		90,000
320c00315 REPLACEMENT FIRE DEPT UTILITY TASK VEHICLE AND TRAILER				45,000			45,000
320c00316 DRESSING ROOM IMPROVEMENTS/UPGRADES	25,000		25,000	75,000			100,000
320c00415 TAKHINI ARENA SPRINKLER SYSTEM		62,050	62,050				62,050
320c00416 ADDTL PICKUPS/TRAILER - PARKS WB FGE	125,000	18,132	106,868				106,868
320c00510 LAWN TRACTOR REPLACEMENT				40,000			40,000
320c00516 VIBRATORY PLATE COMPACTOR REPLACEMENT	25,000		25,000			30,000	55,000
320c00610 MAJOR EQUIPMENT REPAIRS	100,000	19,834	119,834	100,000	100,000	100,000	419,834
320c00612 DUCT CLEANING CITY BUILDINGS		115,350	115,350		125,000	125,000	365,350
320c00613 FIVE TON TRUCK REPLACEMENT					170,000		170,000
320c00716 REPLACEMENT TRACTOR - WASTE MGMT FACILITY	200,000		200,000				200,000
320c00809 MT MCINTYRE UPGRADES		6,862	6,862				6,862
320c00815 TRANSIT FENCE REPAIRS	40,000		40,000				40,000
320c00910 WASTE HEAT RECOVERY - CGC		9,649	9,649				9,649
320c00914 TAKHINI ARENA ENERGY UPGRADES		197,580	197,580				197,580
320c01015 VALLEYVIEW RESERVOIR ENTRANCE		71,889	71,889	115,000			186,889
320c01110 MT MAC - UPGRADE HEATING PLANTS	59,375	139,575	198,950				198,950
320c01112 REFINISH FLEXIHALL FLOORING				150,000			150,000
320c01114 ENERGY UPGRADES - CANADA GAMES CENTRE		225,080	225,080				225,080
320c01209 MOBILE SWEEPER REPLACEMENT				325,000			325,000
320c01311 AQUATIC CENTRE MAINTENANCE	75,000		75,000	75,000	75,000	75,000	300,000
320c01315 ADDTL TRANSIT BUS (2 UNITS)		1,039,903	1,039,903				1,039,903
320c01316 PARKS BUILDING REPAIRS	35,000		35,000	65,000			100,000
320c01416 EMERGENCY EXIT SNOW/ICE ROOFS - CGC	120,000		120,000				120,000
320c01516 KULAN SATELLITE STN UPGRADES	150,000		150,000	400,000			550,000
320c01616 SELKIRK PH - INSTALL FIRE ALARM	25,000		25,000				25,000
320c01709 PICKUP TRUCK REPLACEMENT	205,000	77,000	282,000	165,000	170,000	180,000	797,000
320c01712 ENVIRONMENTAL ASSESSMENTS - SURPLUS PROPERTIES		99,991	99,991				99,991
320c01716 BCP - FIRE HALL #1 BUILDING	1,800,000	1,800,000					
320c01810 BCP - OPERATIONS BUILDING	5,000,000	39,285	5,039,285	49,705,830	1,548,758		56,293,873
320c02009 GRADER REPLACEMENT				360,000		330,000	690,000
320c02109 VAN REPLACEMENT					56,000	70,000	126,000
320c02216 CLYDE WANN LIFT BLDG REPAIRS	175,000		175,000				175,000
320c02410 SKID STEER LOADER REPLACEMENT				55,000		55,000	110,000
320c02809 HEAVY TRUCK REPLACEMENT	235,000	16,180	218,820	270,000	270,000		758,820
320c03110 LOADER REPLACEMENT	325,000	68,157	256,843			325,000	581,843
750c01411 FLOORING REPAIRS - FACILITIES	70,000	2,000	68,000		50,000		118,000
750c01413 POOL SLIDE STRUCTURE UPGRADE		136,480	136,480				136,480
Total Building & Fleet Maintenance	9,144,375	491,321	9,635,696	52,645,830	3,014,758	1,515,000	66,811,284

Bylaw Services

City Of Whitehorse
2016 - 2019 Capital Expenditure Program
All Years



Appendix A

	2016	2016	2016	2017	2018	2019	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
400c00113 TRAIL SIGNAGE		10,272	10,272				10,272
400c00116 BYLAW SERVICES PROGRAM REVIEW				30,000			30,000
400c00215 INSTALL PARKING METERS IN VARIOUS STREET LOCATIONS		10,000	10,000				10,000
400c00216 OFFICER SAFETY EQUIPMENT	12,000		12,000				12,000
400c00415 PARKS AND PUBLIC OPEN SPACE SIGNAGE	10,000		10,000	10,000			20,000
Total Bylaw Services	22,000	20,272	42,272	40,000			82,272
Fire							
320c01210 EMO EQUIPMENT	10,000	9,350	19,350	10,000	10,000	10,000	49,350
440c00209 SCBA AIR MANAGEMENT REPLACEMENT/UPGRADE	50,000	52,656	102,656		50,000		152,656
440c00210 TECHNICAL RESCUE	15,000		15,000	15,000	15,000	15,000	60,000
440c00214 PUMPER/TANKER REPLACEMENT	100,000	398,666	498,666				498,666
440c00309 TURNOUT GEAR REPLACEMENT	35,000		35,000	35,000	35,000	35,000	140,000
440c00310 THERMAL IMAGING CAMERAS		3,504	3,504				3,504
440c00314 HOSE REPLACEMENT	8,000	2,221	10,221	8,000	8,000	8,000	34,221
440c00414 WILDFIRE STRUCTURAL PROTECTION EQUIPMENT				15,000			15,000
440c00510 TRAINING CENTRE IMPROVEMENTS	10,000	2,969	12,969	10,000	10,000	25,000	57,969
Total Fire	228,000	469,366	697,366	93,000	128,000	93,000	1,011,366
Operations							
500c00109 TRAFFIC CONTROLLER CABINET	40,000	6,000	46,000	40,000	60,000	60,000	206,000
500c00110 SMALL EQUIPMENT REPLACEMENT	63,000		63,000	59,000	75,000		197,000
500c00115 REPLACEMENT UPS BATTERIES	12,000	1,753	13,753	12,000	15,000	12,000	52,753
500c00116 MAJOR SIDEWALK REPAIRS	50,000		50,000	50,000	50,000	50,000	200,000
500c00215 PERMANENT CROSSWALK MARKINGS	105,000		105,000	105,000	105,000	105,000	420,000
500c00216 BIKE ROUTE SIGNAGE - TDM	10,000		10,000	10,000			20,000
500c00409 PARA RAMP INFILLS	30,000		30,000	30,000	30,000	30,000	120,000
500c00416 WB ASPHALT REPAIRS	29,823		29,823				29,823
500c00609 GUIDE RAIL & JERSEY CURB REPLACEMENT				60,000		60,000	120,000
500c00709 UNPAVED ROAD CONSTRUCTION				60,000		75,000	135,000
500c01009 SNOW DUMP DEVELOPMENT		57,837	57,837	50,000	40,000	40,000	187,837
500c01109 WASTE OIL RECLAMATION		31,509	31,509	195,000			226,509
Total Operations	339,823	97,099	436,922	671,000	375,000	432,000	1,914,922
Transit Services							
580c00115 TRANSIT SHELTERS & BENCHES	16,553		16,553	16,553	16,553	16,553	66,212
580c00116 TRANSIT MASTER PLAN				55,000			55,000
580c00216 UPDATE TRANSIT SURVEILLANCE SYSTEM	57,900		57,900				57,900
Total Transit Services	74,453		74,453	71,553	16,553	16,553	179,112
Environmental Sustainability							
240c01316 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION	400,000		400,000				400,000
600c00114 SWAP IMPLEMENTATION	253,000		253,000				253,000
600c00115 RECYCLING PROGRAM DESIGN		6,582	6,582				6,582
600c00215 MONITORING ACTIVE TRANSPORTATION	10,000	531	10,531				10,531
600c00314 COMMERCIAL ORGANICS COLLECTION		1,000	1,000				1,000
Total Environmental Sustainability	663,000	8,113	671,113				671,113
Water and Waste Services							
240c00414 LANDFILL PERFORMANCE EVALUATION	20,000	11,234	8,766				8,766
500c00112 CARTS - WHISTLE BEND				15,000	15,000		30,000
500c00209 LANDFILL UPGRADES		65,064	65,064				65,064
650c00115 MCINTYRE CREEK BOOSTER STATION				100,000			100,000
650c00116 MACERATOR #2	45,000	15,000	60,000				60,000
650c00209 PUMPHOUSE & RECIRCULATION		116,650	116,650	60,000	90,000		266,650

City Of Whitehorse
2016 - 2019 Capital Expenditure Program
All Years



Appendix A

	2016	2016	2016	2017	2018	2019	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
650c00314 ICI ORGANICS COLLECTION BINS - SWAP		85,000	85,000				85,000
650c00315 PUMPHOUSE CRANE UPGRADES		8,274	8,274				8,274
650c00316 MCINTYRE CREEK PUMP HOUSE GROUNDWATER ASSESSMENT &		29,000	29,000				29,000
650c00410 SMALL LIFT STATION UPGRADES		14,630	14,630				14,630
650c00416 CONDOR ROAD STATION UPGRADES		15,225	15,225				15,225
650c00515 DOGWOOD LIFT STATION GENERATOR BUILDING & INSTALLATIO		35,550	35,550				35,550
650c00516 LIVINGSTONE TRAIL LONG TERM STORAGE FACILITY DISCHARGE I		145,000	145,000				145,000
650c00615 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION		15,052	15,052				15,052
650c00715 LANDFILL SURFACE WATER MANAGEMENT IMPROVEMENTS		51,727	51,727				51,727
650c00815 ALSEK & HYLAND LIFT GENERATOR QUICK CONNECTS	30,000	15,000	15,000				15,000
650c01014 LIVINGSTONE TRAIL LAGOON ACCESS HATCHES		40,000	40,000		500,000		540,000
650c01214 PORTER CREEK FLUSH TANK VALVES, BATTERIES & INVERTER		8,597	8,597				8,597
650c01314 SAFETY IMPROVEMENTS AT LANDFILL TRANSFER STATION		16,208	16,208				16,208
650c01409 HYDRANT INFILL				15,000		15,000	30,000
650c01414 REBUILD PRESSURE CONTROL VALVES CITY WIDE	60,000		60,000	50,000			110,000
650c01914 VARIOUS CONTROLS & RADIO SYSTEM IMPROVEMENTS				35,000			35,000
650c02014 PONDEROSA ST SUSTAINING STATION UPGRADES	80,000		80,000				80,000
Total Water and Waste Services	235,000	634,743	869,743	275,000	605,000	15,000	1,764,743
Planning Services							
720c00116 HERITAGE STRATEGY REVIEW				20,000			20,000
720c00213 LONG TERM LAND PLANNING		368,414	368,414				368,414
720c00215 RANGE POINT PLANNING IMPLEMENTATION	40,000	25,833	65,833	30,000			95,833
720c00216 6TH AVE CONTAMINATION REMEDIATION					240,000		240,000
720c00415 REGIONAL PARKS MANAGEMENT PLAN		35,925	35,925	25,000	50,000	50,000	160,925
720c00514 LOWER ESCARPMENT TRAIL INTERPRETIVE SIGNAGE		3,148	3,148				3,148
720c00515 DOWNTOWN/MARWELL AREA PLAN	100,000		100,000	100,000			200,000
720c00614 NEIGHBOURHOOD SIGN CREATION & REFURBISHMENT	10,000	317	10,317	10,000	10,000	10,000	40,317
720c00814 QUARRY INVENTORY & FUTURE USE PLANNING		6,397	6,397				6,397
720c00815 OFFICIAL COMMUNITY PLAN REVIEW - 2018				50,000	25,000		75,000
720c01014 ROBERT SERVICE WAY DEVELOPMENT POTENTIAL INVESTIGATIOI	75,000		75,000				75,000
720c01414 HOUSING & DOWNTOWN INITIATIVES		43,318	43,318				43,318
720c02014 SCHWATKA LAKE PLAN IMPLEMENTATION	10,000	74,791	84,791				84,791
Total Planning Services	235,000	558,143	793,143	235,000	325,000	60,000	1,413,143
Parks and Trails							
740c00216 WHISTLE BEND AMENITIES				40,000			40,000
740c00309 PLAYGROUND EQUIPMENT REPLACEMENT	55,000	33,238	88,238	55,000	55,000	55,000	253,238
740c00409 TRAIL PLAN IMPLEMENTATION	75,000	5,256	80,256	75,000	75,000	75,000	305,256
740c00416 PARKS, RECREATION AND COMMUNITY DEVELOPMENT MASTER				35,000			35,000
740c00610 PAVED TRAIL RESURFACING - PARKS	100,000	27,448	127,448	50,000	100,000	50,000	327,448
740c00616 JIM LIGHTS PARK RETAINING WALL	25,000		25,000				25,000
740c00716 TENT REPLACEMENT FOR PARKS SPECIAL EVENTS	25,000		25,000				25,000
740c01009 EROSION CONTROL	20,000	10,578	9,422	20,000	20,000	20,000	69,422
740c01115 REPLACE IRRIGATION SYSTEM AT ROTARY PARK				100,000			100,000
740c01315 WHISTLE BEND PLAYGROUNDS	296,000		296,000				296,000
740c01316 ROTARY PARK SHED AND VOLLEYBALL COURTS				70,000			70,000
740c01415 TREE NURSERY REPLENISHMENT				20,000			20,000
740c01516 GAZEBO AT WHISTLE BEND POND					150,000		150,000
740c01615 IRRIGATION IN WHISTLE BEND	400,000	400,000		200,000			200,000
740c03510 PARKS MAINTENANCE EQUIPMENT	35,000	1,500	33,500	35,000	35,000	35,000	138,500
740c03810 WINTER LIGHTS - PARKS				30,000			30,000

City Of Whitehorse
2016 - 2019 Capital Expenditure Program
All Years



Appendix A

	2016	2016	2016	2017	2018	2019	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
740c04610 HIDE-A-BAGS - PARKS	10,000		10,000	10,000	10,000	10,000	40,000
740c05110 GREENBELT BARRICADES - PARKS	15,000		15,000	15,000	15,000	15,000	60,000
740c05310 DOWNTOWN STREET UPGRADES - PARKS	25,000	16,556	41,556	25,000	25,000	25,000	116,556
Total Parks and Trails	1,081,000	329,580	751,420	780,000	485,000	285,000	2,301,420
Recreation & Facility Services							
750c00114 PA SYSTEM CGC		13,275	13,275				13,275
750c00115 PROGRAMMING EQUIPMENT	30,000		30,000	20,000	20,000	20,000	90,000
750c00214 AQUATIC CENTRE SAND FILTER REPLACEMENT				150,000			150,000
750c00215 DIVIDER CURTAIN SYSTEM	20,000		20,000	100,000			120,000
750c00216 COUNTDOWN TO CANADA 150 CAPITAL PROJECT		176,000	176,000				176,000
750c00811 WELLNESS EQUIPMENT REPLACEMENT	40,000	1,775	41,775	40,000	40,000	40,000	161,775
750c01313 CGC RAILING RETROFIT	50,000	1,775	48,225				48,225
750c01513 CHLORINE GENERATION SYSTEM		22,374	22,374				22,374
Total Recreation & Facility Services	140,000	211,649	351,649	310,000	60,000	60,000	781,649
Total City of Whitehorse	17,741,351	4,389,318	22,130,669	58,342,083	7,455,511	4,755,753	92,684,016

Reallocate 2016 "Appendix "B" projects included in Appendix "A" 2016
Capital Budget column to the Re-budgets & Amendments column

240c02309 ASPHALT PATHS - VARIOUS LOCATIONS	360,000	-360,000					
240c01310 MCLEAN LAKE CONNECTOR ROAD	800,000	-800,000					
240c01316 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION	400,000	-400,000					
Reconciled amount to the original Appendix "A"	16,181,351	5,949,318	22,130,669	58,342,083	7,455,511	4,755,753	92,684,016

CITY OF WHITEHORSE

BYLAW 2017-03

A bylaw to amend the 2016 operating and maintenance budget to authorize expenditures that varied from the approved operating expenditure program

WHEREAS section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program; and

WHEREAS a number of budget adjustments made throughout 2016 in accordance with the procedures outlined in Budget Bylaw 2016-01 have resulted in an increase in total expenditures above what was approved in the 2016 Operating Budget;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Appendix "1", attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$13,106.00 made to the 2016 Operating and Maintenance Budget throughout 2016.
2. Appendix "A" to Bylaw 2016-01, the 2016 Annual Operating and Maintenance Budget and the Provisional Budgets for 2017 and 2018, is hereby deleted and replaced by a new Appendix "A" attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

Appendix 1

2016 Operating Budget Amendments								
	Appendix "A" Classification	Bylaw/Resolution Number	2016		2017		2018	
			Revenue	Expenses	Revenue	Expenses	Revenue	Expenses
Approved Budget		Bylaw 2016-01	\$ 70,646,319	\$ 70,646,319	\$ 72,451,071	\$ 72,451,071	\$ 73,604,179	\$ 73,604,179
Budget Amendments								
Allocate Heritage Fund Grant to YHMA for the 2016 Yukon Stikine Heritage Fair		2016-05-07	2,000	2,000				
Reallocate funds from materials: water pumping & treatment to mileage/allowance		ADM-2		-				
Reallocate funds from BTS wages/benefits to legislative and Admin: books publications	01.Legislative&Admin Services	ADM-3		13,500				
Reallocate funds from BTS wages/benefits to legislative and Admin: books publications	01.B&TS	ADM-3		(10,227)				
Reallocate funds from BTS wages/benefits to legislative and Admin: books publications	01.B&TS	ADM-3		(3,273)				
Reallocate funds for additional CASM meals from consultants to meeting expenses		ADM-6		-				
Reallocate 2016 rev budget for use of electricity for mobile food vendor from Parks to Bylaw (Steele /3rd)	07.Parks & Community Dev	ADM-7	(250)					
Reallocate 2016 rev budget for use of electricity for mobile food vendor from Parks to Bylaw (Steele /3rd)	02. Bylaw Services	ADM-7	250					
Reallocate funds from BTS wages/benefits to HR: relocation expenses	01.B&TS	ADM-8		(3,788)				
Reallocate funds from BTS wages/benefits to HR: relocation expenses	01.B&TS	ADM-8		(1,212)				
Reallocate funds from BTS wages/benefits to HR: relocation expenses	01.Human Resources	ADM-8		5,000				
Reallocate funds from Parks&Playgrounds:materials to advertising to pay for advertising of outgoing tenders		ADM-9		-				
Reallocate funds from Finance wages to Finance: other services to cover cost of investigation in procurement		ADM-10		-				
Reallocate funds from Finance wages/benefits to Finance: training to cover cost of one on one coaching and SDI assessment		ADM-11		-				
Reallocate Facility Mnts: heating fuel dollars to wages&benefits to offset the JES rate increase for 2016-2018		ADM-15		-		-		-
Decrease wages for Legislative&Admin Serv as per JES rating		ADM-17		-		-		-
Reallocate Rec&Facility Services-Facilities CGC: electrical dollars to wages&benefits to offset the JES rate increase for 2017-2018		ADM-18				-		-
Reallocate EC Dev 2016 advertising dollars to Security		ADM-19		-				
Reallocate Mayor&Council 2016 meeting expenses to donations		ADM-20		-				
Increase Parks Mtns 2016 operating revenue&expenses funded by a contribution from the Yukon Foundation: Jan Montgomery Fund		2016-13-03	6,106	6,106				
Increase Internet Service expenses for 2017 and 2018 to accommodate a new contract awarded to Northwestel		2016-14-03			15,316	15,316	15,316	15,316
Increase Water&Waste 2016 operating revenue&expenses funded by a YG grant for HHWD		2016-12-12	5,000	5,000				
Reallocate Communications 2016 advertising dollars to Contract Services		ADM-21		-				
Reallocate 2016 funds from Bylaw wages/benefits to Council donations	02. Bylaw Services	ADM-24		(7,576)				
Reallocate 2016 funds from Bylaw wages/benefits to Council donations	02. Bylaw Services	ADM-24		(2,424)				
Reallocate 2016 funds from Bylaw wages/benefits to Council donations	01.Legislative&Admin Services	ADM-24		10,000				
Reallocate funds from Finance wages to Risk Mgmt.: insurance appraisals to cover cost to complete infrastructure insurance appraisal		ADM-25		-				
Reallocate 2016 funds from Safety Services other services to training due to the safety training cost increase		ADM-26		-				
Reallocate Transit 2016 advertising dollars to Promo Items		ADM-29		-				
Reallocate 2016 Facilities&Rec Admin wages/benefits to Facilities Programming: Wellness Centre		ADM-30		-				
Reallocate funds from Finance wages/benefits to Finance: other services to cover cost of creating FMW ranking criteria for capital		ADM-31		-				

Appendix 1

Reallocate funds from Rec&Facilities Programming: Other Materials&Supplies to HR-relocations expenses	07.Recreation & Facility Services	ADM-32		(2,335)				
Reallocate funds from Rec&Facilities Programming: Other Materials&Supplies to HR-relocations expenses	01.Human Resources	ADM-32		2,335				
Reallocate funds from Director, Infrastructure&Operation Admin:office supplies/consultants to Legislative&Admin Services:printer/copier supplies to cover Xerox costs	01.Legislative&Admin Services	ADM-33		2,719				
Reallocate funds from Director, Infrastructure&Operation Admin:office supplies/consultants to Legislative&Admin Services:printer/copier supplies to cover Xerox costs	01.Infrastructure & Operations	ADM-33		(665)				
Reallocate funds from Director, Infrastructure&Operation Admin:office supplies/consultants to Legislative&Admin Services:printer/copier supplies to cover Xerox costs	01.Infrastructure & Operations	ADM-33		(2,054)				
Reallocate funds from Rec&Facilities Programming: Other Materials&Supplies to Council Donations to record (VIK)to host the 2016 Ski Nationals event	07.Recreation & Facility Services	ADM-34		(5,000)				
Reallocate funds from Rec&Facilities Programming: Other Materials&Supplies to Council Donations to record (VIK)to host the 2016 Ski Nationals event	01.Legislative&Admin Services	ADM-34		5,000				
Reallocate 2016 funds from Finance wages to other services: to cover cost to complete o/s system and process issues		ADM-35		-				
Reallocate 2016 funds from Finance wages to other services: to cover cost to complete payroll system and process review		ADM-36		-				
Reallocate funds from Bldg. Mnts:protective services to transportation services to a new object: permits&inspections	02.Operations	ADM-37		(3,000)		(3,000)		(3,000)
Reallocate funds from Bldg. Mnts:protective services to transportation services to a new object: permits&inspections	03.Operations	ADM-37		3,000		3,000		3,000
Reallocate funds from Bldg. Mnts: environmental services: security to permits & inspections for 2016-2018		ADM-38		-		-		-
Reallocate 2016 funds from Legislative&Admin Services:contract services to consultants		ADM-39		-				
Reallocate 2016 funds from Rec Admin: wages &benefits to Member Services		ADM-40		-				
Reallocate 2016 funds from Mayor&Council: Council Travel to Council Donations/Advertising and Office Supplies		ADM-44		-				
Reallocate 2016 funds from BTS wages/ benefits to consultants services: to address work order back backlogs, inventory and network assessment		ADM-45		-				
Reallocate 2016 funds from Winter Rd Maintenance: Equipment to Summer Rd Maintenance: Water and Sewer Charges to pay for water use		ADM-46		-				
Reallocate funds from Finance wages/benefits to Finance: other services for payroll review		ADM-49		-				
Reallocate 2016 funds from the City Mgr. and Development Services consultant and services budget to Planning Ser Admin consultant budget for work on Public Engagement Strategy	01.City Manager	ADM-50		(8,000)				
Reallocate 2016 funds from the City Mgr. and Development Services consultant and services budget to Planning Ser Admin consultant budget for work on Public Engagement Strategy	01.Development Services	ADM-50		(2,820)				
Reallocate 2016 funds from the City Mgr. and Development Services consultant and services budget to Planning Ser Admin consultant budget for work on Public Engagement Strategy	01.Infrastructure & Operations	ADM-50		(980)				
Reallocate 2016 funds from the City Mgr. and Development Services consultant and services budget to Planning Ser Admin consultant budget for work on Public Engagement Strategy	06.Planning Services	ADM-50		11,800				
Reallocate 2016 funds from Street Lights electrical to contract Services		ADM-51		-				
Reallocate 2016 funds from Takhini Arena Operations General Mnts to CGC Operations Janitorial Services		ADM-55		-				
Summary of Amendments			13,106	13,106	15,316	15,316	15,316	15,316
Revised Budget			\$ 70,659,425	\$ 70,659,425	\$ 72,466,387	\$ 72,466,387	\$ 73,619,495	\$ 73,619,495

City of Whitehorse
2016 - 2018 Operating Budget
Expenses



Appendix A

	2016	2016	2017	2018
	Approved Budget	Revised Budget	Provisional	Provisional
01 General Government				
City Manager	377,700	369,700	386,582	395,689
Community & Recreation Services	224,197	224,197	229,635	235,196
Development Services	218,977	216,157	224,363	229,871
Infrastructure & Operations	222,426	218,727	227,854	233,406
Engineering Services	1,003,503	1,003,503	1,027,276	1,053,918
Financial Services	11,409,772	11,409,772	11,843,842	11,646,028
Human Resources	1,074,907	1,082,242	1,107,775	1,112,119
Business & Information Technology Services	1,220,450	1,201,950	1,316,310	1,347,791
Legislative & Administrative Services	1,081,306	1,112,525	1,061,957	1,169,579
Operations	1,160,104	1,160,104	1,184,892	1,213,081
Strategic Communications	346,658	346,658	353,530	360,581
Total Expenses	18,340,000	18,345,535	18,964,016	18,997,259
02 Protective Services				
Building Inspection	601,932	601,932	615,103	630,777
Bylaw Services	1,770,210	1,760,210	1,846,806	1,881,419
Fire & Emergency Services	5,328,734	5,328,734	5,538,089	5,685,014
Human Resources	180,439	180,439	162,805	187,140
Operations	982,410	979,410	987,446	996,064
Total Expenses	8,863,725	8,850,725	9,150,249	9,380,414
03 Transportation Services				
Operations	11,625,123	11,628,123	11,779,529	11,954,245
Transit Services	4,112,663	4,112,663	4,292,083	4,400,932
Total Expenses	15,737,786	15,740,786	16,071,612	16,355,177
04 Environmental Services				
Environmental Sustainability	483,185	483,185	490,462	498,383
Operations	201,628	201,628	205,246	209,150
Parks & Community Development	48,618	48,618	49,281	50,048
Water & Waste Services	11,788,037	11,793,037	12,058,124	12,301,794
Total Expenses	12,521,468	12,526,468	12,803,113	13,059,375
05 Public Health Services				
Operations	2,000	2,000	2,000	2,000
Parks & Community Development	239,489	239,489	244,351	250,045
Total Expenses	241,489	241,489	246,351	252,045
06 Community Development Services				
Planning Services	2,276,707	2,290,507	2,331,093	2,384,138
Economic Development	256,961	256,961	201,424	204,678
Total Expenses	2,533,668	2,547,468	2,532,517	2,588,816
07 Recreation & Cultural Services				
Operations	1,175,301	1,175,301	1,200,897	1,230,512
Parks & Community Development	2,958,082	2,964,188	3,059,122	3,117,119
Recreation & Facility Services	8,274,800	8,267,465	8,438,509	8,638,777
Total Expenses	12,408,183	12,406,954	12,698,528	12,986,408
Total	70,646,319	70,659,425	72,466,386	73,619,494

City of Whitehorse
2016 - 2018 Operating Budget
Revenues



Appendix A

	2016	2016	2017	2018
	Approved Budget	Revised Budget	Provisional	Provisional
01 General Government				
City Manager				
Engineering Services	-180,000	-180,000	-180,000	-180,000
Financial Services	-45,451,559	-45,451,559	-47,221,699	-48,190,019
Human Resources				
Business & Information Technology Services	-1,000	-1,000	-16,316	-16,316
Legislative & Administrative Services	-7,100	-7,100	-500	-80,500
Operations				
Strategic Communications	-10,000	-10,000	-10,000	-10,000
Total Expenses	-45,649,659	-45,649,659	-47,428,515	-48,476,835
02 Protective Services				
Building Inspection	-1,021,000	-1,021,000	-861,000	-711,000
Bylaw Services	-1,875,700	-1,875,950	-1,875,700	-1,875,700
Financial Services	-25,000	-25,000	-25,000	-25,000
Fire & Emergency Services	-64,000	-64,000	-64,000	-64,000
Human Resources				
Total Expenses	-2,985,700	-2,985,950	-2,825,700	-2,675,700
03 Transportation Services				
Financial Services	-3,269,512	-3,269,512	-3,282,167	-3,282,167
Operations	-357,963	-357,963	-339,706	-339,706
Transit Services	-1,364,958	-1,364,958	-1,376,710	-1,376,710
Total Expenses	-4,992,433	-4,992,433	-4,998,583	-4,998,583
04 Environmental Services				
Environmental Sustainability	-339,000	-339,000	-339,000	-339,000
Financial Services	-62,000	-62,000	-62,000	-62,000
Operations	-43,989	-43,989	-43,989	-43,989
Water & Waste Services	-12,070,875	-12,075,875	-12,340,312	-12,583,120
Total Expenses	-12,515,864	-12,520,864	-12,785,301	-13,028,109
05 Public Health Services				
Parks & Community Development	-52,000	-52,000	-52,000	-52,000
Total Expenses	-52,000	-52,000	-52,000	-52,000
06 Community Development Services				
Planning Services	-668,778	-670,778	-642,278	-642,278
Economic Development	-93,875	-93,875	-50,000	-50,000
Total Expenses	-762,653	-764,653	-692,278	-692,278
07 Recreation & Cultural Services				
Parks & Community Development	-101,809	-107,665	-101,809	-101,809
Recreation & Facility Services	-3,586,201	-3,586,201	-3,582,201	-3,594,181
Total Expenses	-3,688,010	-3,693,866	-3,684,010	-3,695,990
Total	-70,646,319	-70,659,425	-72,466,387	-73,619,495

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: Administration
DATE: January 23, 2016
RE: 2016 Umbrella Grants Bylaw

ISSUE

Authorization of various grants in 2016

REFERENCE

Municipal Act
Council resolution #96-23-08

HISTORY

Section 245 of the *Municipal Act* requires that grants provided to any person, institution, association or group be authorized by bylaw.

The City provides a variety of grants and donations to groups and organizations throughout the year. In 1996 Council adopted a process to facilitate the allocation of grants that allows grant funds to be initially approved by council resolution and subsequently authorized in an umbrella grant bylaw at year-end. This system allows the distribution of funds to qualified and approved applicants in a timely manner without the administrative and time delays that are part of the bylaw process.

ANALYSIS

Attached is a bylaw listing the grants approved according to council policy and by council resolution throughout the previous year. They include:

- Arts/Cultural Facilities Grants
- Environmental Fund Grants
- Facility/Park Enhancement Grants
- Festivals and Special Events Grants
- Heritage Fund Grants
- Miscellaneous Donations and Grants
- Recreation Grants

The total value of grants and donations authorized in this bylaw is \$539,390.24

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaw 2017-01, a bylaw to authorize the allocation of various grants for the year 2016, be brought forward for due consideration under the bylaw process.

CITY OF WHITEHORSE

BYLAW 2017-01

A bylaw to authorize the allocation of various grants for the year 2016

WHEREAS section 245 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw provide grants to any person, institution, association, group, government or body of any kind; and

WHEREAS in 1996 council adopted a process that approves a variety of grants by council resolution throughout the year and subsequently authorizes these grants by way of an umbrella bylaw at year end;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Arts/Cultural Facilities Grants, Environmental Fund Grants, Facility/Park Enhancement Grants, Festivals and Special Events Grants, Heritage Fund Grants, Miscellaneous Donations and Grants, and spring and fall Recreation Grants are hereby authorized as outlined in Appendix "A" attached hereto and forming part of this bylaw.
2. Council may by resolution withhold the payment of any grant authorized under section 1 of this bylaw if the recipient fails to adhere to any terms and conditions determined by council.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

2016 Umbrella Grants Bylaw 2017-01
Appendix "A"

1. Arts/Cultural Facilities grants per council resolution 2016-09-04 are hereby authorized as follows:

Guild Society	\$ 6,000.00
MacBride Museum	11,000.00
Miles Canyon Historic Railway Society	9,000.00
Yukon Arts Centre Corporation	4,500.00
Yukon Church Heritage Society/Old Log Church	4,500.00
Yukon Transportation Museum	<u>12,500.00</u>
Arts/Cultural Facilities Grant Total	\$ 47,500.00

2. Environmental Fund grants per council resolution 2016-05-03 and the provisions of the Environmental Grant Policy are hereby authorized as follows:

Centre for Human-Wildlife Conflict Solutions	\$ 960.00
Challenge Disability Resource Group	988.95
Downtown Urban Gardener's Society	950.00
Friends of McIntyre Creek	700.00
Old Way of Seeing	300.00
Riverside Grocery	575.00
Yukon College	1,200.00
Yukon Transportation Museum	<u>749.49</u>
Environmental Fund Grant Total	\$ 6,423.44

3. Facility/Park Enhancement grants per council resolution 2016-09-04 are hereby authorized as follows:

Biathlon Yukon/Whitehorse Biathlon Club	\$ 4,200.00
David Anderson	3000.00
Friends of Mount Sima Society	19,000.00
Golden Age Society	6,000.00
Mountainview Golf Club	8,000.00
Whitehorse Cross Country Ski Club	15,000.00
Whitehorse Curling Club	<u>7,300.00</u>
Facility/Park Enhancement Grant Total	\$ 62,500.00

4. Festivals and Special Events grants per council resolutions 2015-23-14 and 2016-06-13 are hereby authorized as follows:

Fall 2015 Granting Session

Chinese Canadian Association of Yukon	\$ 1,000.00
D60 Collective c/o Monique Romeiko	950.00
Gwaandak Theatre Society	5,300.00

.../continued

**2016 Umbrella Grants Bylaw 2017-01
Appendix "A"**

Yukon Anti-poverty Coalition	1,600.00
Yukon Educational Theatre	6,340.00
Yukon Film Society	3,000.00
Yukon Literacy Coalition	1,330.00
Yukon Quest International Association	12,000.00
Yukon Sourdough Rendezvous	<u>45,902.00</u>
Fall Festival and Special Event Grants	\$ 77,422.00

Spring 2016 Granting Session

All City Band Society	\$ 600.00
Blue Feather Music Society	2,000.00
Breakdancing Yukon Society	4,000.00
Heart of Riverdale Community Centre Society	2,700.00
Royal Canadian Legion Branch 254	8,914.22
Sport Yukon	3,607.25
Unlikely Events Yukon	4,193.82
Yukon Art Society	6,575.00
Yukon Art Centre	4,086.25
Yukon First Nations Culture and Tourism	<u>11,825.00</u>
Spring Festival and Special Event Grants	\$ 48,501.54
Festivals and Special Events Grant Total	\$ 125,923.54

5. A Heritage Fund grant per council resolution 2016-05-07 is hereby authorized as follows:

Yukon Historical and Museums Association	\$ <u>2,000.00</u>
Heritage Fund Grant Total	\$ 2,000.00

6. Miscellaneous grants per council resolutions 2016-20-08 and the provisions of the Development Incentives Policy are hereby authorized as follows:

Christmas Food for Fines Promotion	\$ 10,000.00
Various Development Incentive Grants	136,297.43
Softball Yukon	<u>3,803.92</u>
Miscellaneous Grant Total	\$ 150,101.35

7. Miscellaneous donations from the Mayor and Council Donations Account per council resolution 2016-15-07 and the provisions of council donations are hereby authorized as follows:

Arctic Inspiration Prize	\$ 10,000.00
Red Cross-Fort McMurray fires	5,000.00

.../continued

**2016 Umbrella Grants Bylaw 2017-01
Appendix "A"**

Rogers Hometown Hockey	5,282.11
Ski Nationals-2016	5,000.00
Syrian Refugee families	4,380.62
Yukon Cares	3,912.00
Yukon Learn	1,000.00
Various minor donations for miscellaneous events	<u>1,906.83</u>

Miscellaneous Donations Total \$ 36,481.56

8. Recreation grants per council resolutions 2016-09-04 and 2016-19-06 are hereby authorized as follows:

Spring Granting Session

Boys and Girls Club of Yukon	\$ 184.00
Breakdancing Yukon Society	8,000.00
Freedom Trails Therapeutic Riding Association	4,000.00
Gwaandak Theatre Society	1,800.00
Jazz Yukon	2,500.00
Music Yukon	7,400.00
Special Olympics Yukon Society	3,000.00
Table Tennis Yukon	1,656.35
The Heart of Riverdale	1600.00
U Kon Echelon Bike Club	1,000.00
Victoria Faulkner Women's Centre	7,885.00
Whitehorse Community Choir	8,000.00
Whitehorse Concerts	2,500.00
Yukon Association for Community Living	2,000.00
Yukon Curling Association	1,600.00
Yukon Film Society	5,000.00
Yukon Medieval Combat Group	1,460.00
Yukon Music Camp Society	<u>7,895.00</u>

Spring Recreation Grants \$ 67,480.35

Fall Granting Session

Arctic Edge Skating Club	\$ 5,000.00
Chickadees Playschool Association	1,980.00
Fiddleheads Performance Group	8,000.00
Learning Disabilities Association	10,000.00
Nakai Theatre Ensemble	4,000.00
Yukon Art Society	<u>12,000.00</u>

Fall Recreation Grants \$ 40,980.00

2016 Recreation Grant Total \$ 108,460.35

2016 UMBRELLA GRANT TOTAL (Including In-Kind) \$ 539,390.24

**CITY OF WHITEHORSE
CITY PLANNING COMMITTEE AGENDA**

Date: Monday, January 23, 2017

Location: Council Chambers, City Hall

Chair: Betty Irwin Vice-Chair: Robert Fendrick



	Pages
1. Zoning Amendment - 9023 Quartz Road	1 - 4
2. Zoning Amendment - Annie Lake Trucking	5 - 8
3. Zoning Amendment - Sidhu Trucking Lot Expansion	9 - 12
4. Contract Award - Robert Service Way Area Planning Study	13 - 14
5. Contract Award - Downtown and Marwell Plans	15 - 16
6. New Business	

ADMINISTRATIVE REPORT

TO: Planning Committee
FROM: Administration
DATE: January 23, 2017
RE: Zoning Bylaw Amendment – 9023 Quartz Road

ISSUE

Application to amend the zoning of 9023 Quartz Road

REFERENCE

- Municipal Act (2002)
KDFN Self Government Agreement
2010 Official Community Plan
Zoning Bylaw 2012-20
Bylaw 2017-06
Appendix A

HISTORY

The Chu Niikwan Development Corporation, owned by the Kwanlin Dün First Nation, has applied to amend the zoning of Lot 11, Block 334, Plan 2008-026 LTO (9023 Quartz Road), from FN-CIM-Mixed Use Commercial/Industrial to FN-CS-Commercial Service

The FN notation in the zoning abbreviation signifies that this is a Type 2 parcel listed in the Kwanlin Dün Self Government Agreement. The subject parcel is identified as parcel C-191FS and its Land Use and Development Designation is listed as Commercial. The Chu Niikwan Development Corporation has applied for this amendment with the intent of establishing several long term commercial leases on this site.

The FN zone in the Zoning Bylaw uses suffixes (in this case, FN-CIM) to indicate the development regulations that currently apply until the date when KDFN enacts their own Zoning Bylaw (when the suffix will no longer apply). The proposed amendment can be considered as a change from typical CIM-Mixed Use Commercial/Industrial to CS-Commercial Service.

The proposed schedule for the amendment is as follows:

Table with 4 columns: Item, Date 1, Date 2, Date 3. Rows include Planning Committee, 1st Reading, Newspaper Ads, Public Hearing, Report to Committee, and 2nd and 3rd Reading.

ALTERNATIVES

- 1. Proceed with the zoning amendment under the bylaw process.
2. Do not proceed with the zoning amendment.

ANALYSIS

Official Community Plan (OCP)

The subject lot is currently designated as KDFN Type 1 & 2 Lands on Map 2 of the OCP. This designation is addressed through policy 5.1.8:

“As planning for First Nation Lands occurs, amendments to the Official Community Plan may be required. Kwanlin Dün Type 1 and 2 lands have been shown separately on Map 2, Area Land Use Designations. This map may be updated to reflect, as best as possible, the intended use for each piece of land. The process of a change in land use and the subsequent change in designation is subject to the Self-Government and Final Land Claim Agreement.”

As per this Policy, numerous KDFN parcels were not given specific designations in the OCP in recognition that KDFN would eventually pass their own Lands Act that displaces City regulations. Hence, it is not a prerequisite to amend the OCP to change the zoning for parcels shown as KDFN Type 1 & 2 Lands on Map 2 of the OCP.

Zoning

The intent of this application is to allow Chu Niikwan to create several long term commercial leasing opportunities on the subject lot. This lot is immediately adjacent to the existing boundary of the CIM and CS zones and is also fronting a major collector route that is more suited to commercial businesses than industrial activity. The CS zone has similar building envelope regulations as the CIM zone:

	CIM	CS
Maximum height	15 m	20 m
Site coverage	75%	75%
Front yard setback	6 m	0 m
Floor area ratio	2	3

The CS zone allows for a larger building mass that is set closer to the street. The local area is generally comprised of warehouse style buildings that are large and bulky in nature. In the proposed location there is no concern of shadowing nearby residential development.

The CS zone allows a mix of land-intensive and vehicle-oriented uses including animal clinics, custom indoor manufacturing, eating and drinking establishments, fleet services, gas bars, retail services, and vehicle sales and services. The regulations for landscaping, parking, screening, and site design as listed in the zoning bylaw would also be applicable to any development on the subject parcel. Multiple housing is permitted as a secondary use above the first storey, but is subject to all parking and amenity area requirements as other zones.

No specific development has been proposed at this time. Any future development of this parcel will require the applicant to provide the appropriate development details on land use regulations, servicing, access, and drainage, prior to proceeding through the Development Review Committee, development permit, and building permit review processes.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaw 2017-06, a bylaw to amend the zoning of 9023 Quartz Road from FN-CIM-Mixed Use Commercial/Industrial (First Nation) to FN-CS-Commercial Service (First Nation), be brought forward for consideration under the bylaw process.

CITY OF WHITEHORSE
BYLAW 2017-06

A bylaw to amend Zoning Bylaw 2012-20

WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the City of Whitehorse Zoning Bylaw be amended to allow for commercial development on a First Nations Type 2 parcel in the Marwell area;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

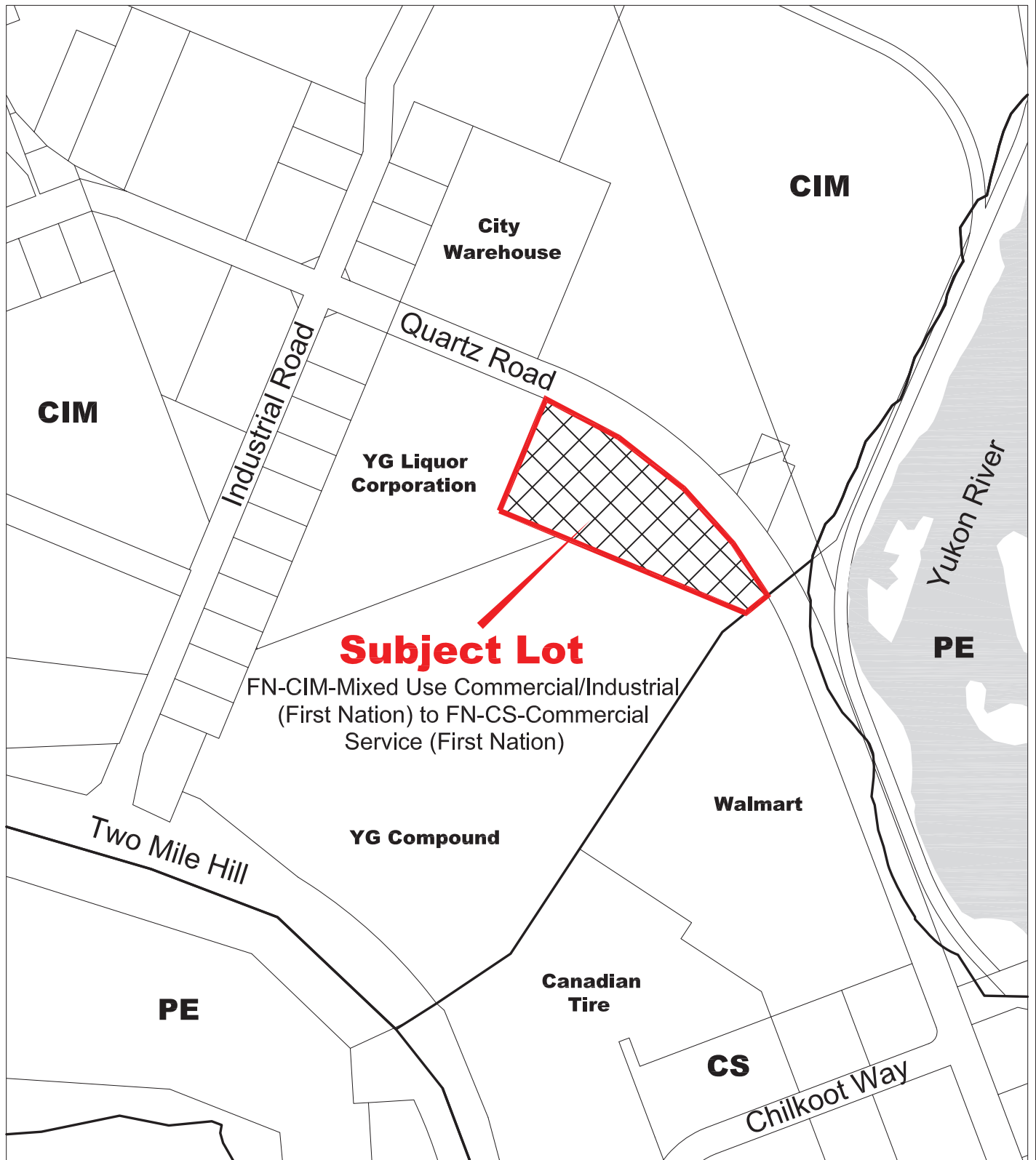
1. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of Lot 11, Block 334, Plan 2008-026 LTO, located at 9023 Quartz Road in the Marwell area, from FN-CIM-Mixed Use Commercial/Industrial (First Nation) to CS-FN-Commercial Service (First Nation), as indicated on the sketch attached hereto as Appendix "A" and forming part of this bylaw.

2. This bylaw shall come into force and effect upon the final passing thereof.

FIRST READING:
PUBLIC NOTICE:
PUBLIC HEARING:
SECOND READING:
THIRD READING and ADOPTION:


Mayor

City Clerk



Bylaw 2017-06
A bylaw to amend the zoning of 9023 Quartz Road (Lot 11, Block 334, Plan 2008-026) from FN-CIM-Mixed Use Commercial/Industrial (First Nation) to FN-CS-Commercial Service (First Nation).

LEGEND

 SUBJECT AREA

ADMINISTRATIVE REPORT

TO:	Planning Committee
FROM:	Administration
DATE:	January 23, 2017
RE:	Zoning Bylaw Amendment – Annie Lake Trucking

ISSUE

Application to amend the zoning of a 1.32 hectare parcel of vacant Commissioner's land from PE-Environmental Protection to CIM-Mixed Use Commercial/Industrial

REFERENCE

- *Municipal Act* (2002)
- 2010 Official Community Plan
- Zoning Bylaw 2012-20
- Bylaw 2017-07 and Appendix A
- KDFN Self Government Agreement
- City Industrial Land Study (2012)

HISTORY

In 2016, Annie Lake Trucking made a land application to the Yukon Government to acquire a 1.32 ha parcel of land adjacent to 32 Lorne Road in MacRae. This application was reviewed by the Yukon Environmental and Socio-Economic Assessment Board (YESAB) and a decision document was issued on September 8th 2016. YESAB determined that the project will not have significant adverse environmental effects and no conditions were attached.

A decision letter was issued by Yukon Energy Mines and Resources on November 21st. The approval was conditional on zoning and subdivision approval by the City. Annie Lake Trucking has now applied to rezone the parcel from PE-Environmental Protection to CIM-Mixed Use Commercial/Industrial.

The subject area was identified by administration in the 2012 Industrial Land Study as a potential development parcel.

The proposed schedule for the amendment is as follows:

Planning Committee	January 23, 2017	Public Hearing	February 27
1 st Reading	January 30	Report to Committee	March 6
Newspaper Ads	February 3 and 10	2 nd and 3 rd Reading	March 13

ALTERNATIVES

- 1: Proceed with the zoning amendment under the bylaw process.
- 2: Do not proceed with the zoning amendment.

ANALYSIS

Official Community Plan (OCP)

The proposed zoning is consistent with the OCP land use designation of Mixed-Use – Industrial/Commercial. This designation is meant to provide for light industrial and highway

commercial uses, subject to appropriate zoning. Industrial uses must not be offensive by reason of smoke, vibration, odour, or electrical interference and must not produce significant noise which interferes with the use of a contiguous lot. The OCP also requires industrial lots outside the Urban Containment Boundary (UCB) be a minimum of 0.5 hectares. The subject area meets the minimum requirement.

Zoning

The subject area is currently zoned as PE-Environmental Protection. While there are no sensitive environmental sites within the subject area, it is adjacent to the slope that leads to Basalt Creek and the Yukon River. The subject area is separated from nearby undeveloped areas by the White Pass rail corridor and the existing surveyed road leading to the historic American Laundry site.

Development of this parcel for industrial activity will likely not have any impact on the surrounding area, as per the review by YESAB.

The proposed zoning, CIM-Mixed Use Commercial/Industrial, allows uses such as animal shelters, commercial storage, fabrication shops, fleet services, general contract services, industrial salvage, manufacturing, and warehouse sales. The applicant has not provided details regarding the development plan for the subject area, but any future use would be subject to the regulations of the zoning bylaw and the City review and permitting processes.

The proposed lot will be 1.32 hectares in size, which would allow subdivision under the current OCP and Zoning regulations.

Note also that there may need to be some realignment of Lorne Road, or revision of the lot at the time of subdivision, which could impact the exact zoning boundary. Minor revisions to the zoning can be done administratively to follow the final lot boundaries as permitted under regulation 1.5.1 d) of the Zoning Bylaw.

Industrial Land Study

The City's 2012 Industrial Land Study identified this site as a potential industrial lot. This public land has no significant trails or watercourses and it can easily be accessed from either Lorne Road or the road to the historic American Laundry site. The main issue identified was that drainage would need to be addressed through site grading. There is a notable difference in grade between the subject area, Lorne Road, and the neighbouring property to the south. Potential solutions to this issue will be reviewed by the Development Review Committee and will need to be resolved as part of any development of the property.

Bordering the northern edge of the road leading to the historic American Laundry site are two Kwanlin Dun First Nation parcels. Both are shown as commercial and light industrial in the Self Government Agreement.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaw 2017-07, a bylaw to amend the zoning of a parcel of vacant Commissioner's land adjacent to Lorne Road in MacRae from Environmental Protection to Mixed Use Commercial/Industrial, be brought forward for consideration under the bylaw process.

CITY OF WHITEHORSE
BYLAW 2017-07

A bylaw to amend Zoning Bylaw 2012-20

WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the City of Whitehorse Zoning Bylaw be amended by changing the zoning of a parcel of vacant land in the MacRae area;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of a 1.32 hectare parcel of vacant Commissioner's Land, located adjacent to Lot 1130, Plan 2010-0031 LTO, municipally described as 32 Lorne Road, MacRae, from PE– Environmental Protection to CIM–Mixed Use Commercial/Industrial, as indicated on the sketch attached hereto as Appendix "A" and forming part of this bylaw.

2. This bylaw shall come into force and effect upon the final passing thereof.

FIRST READING:

PUBLIC NOTICE:

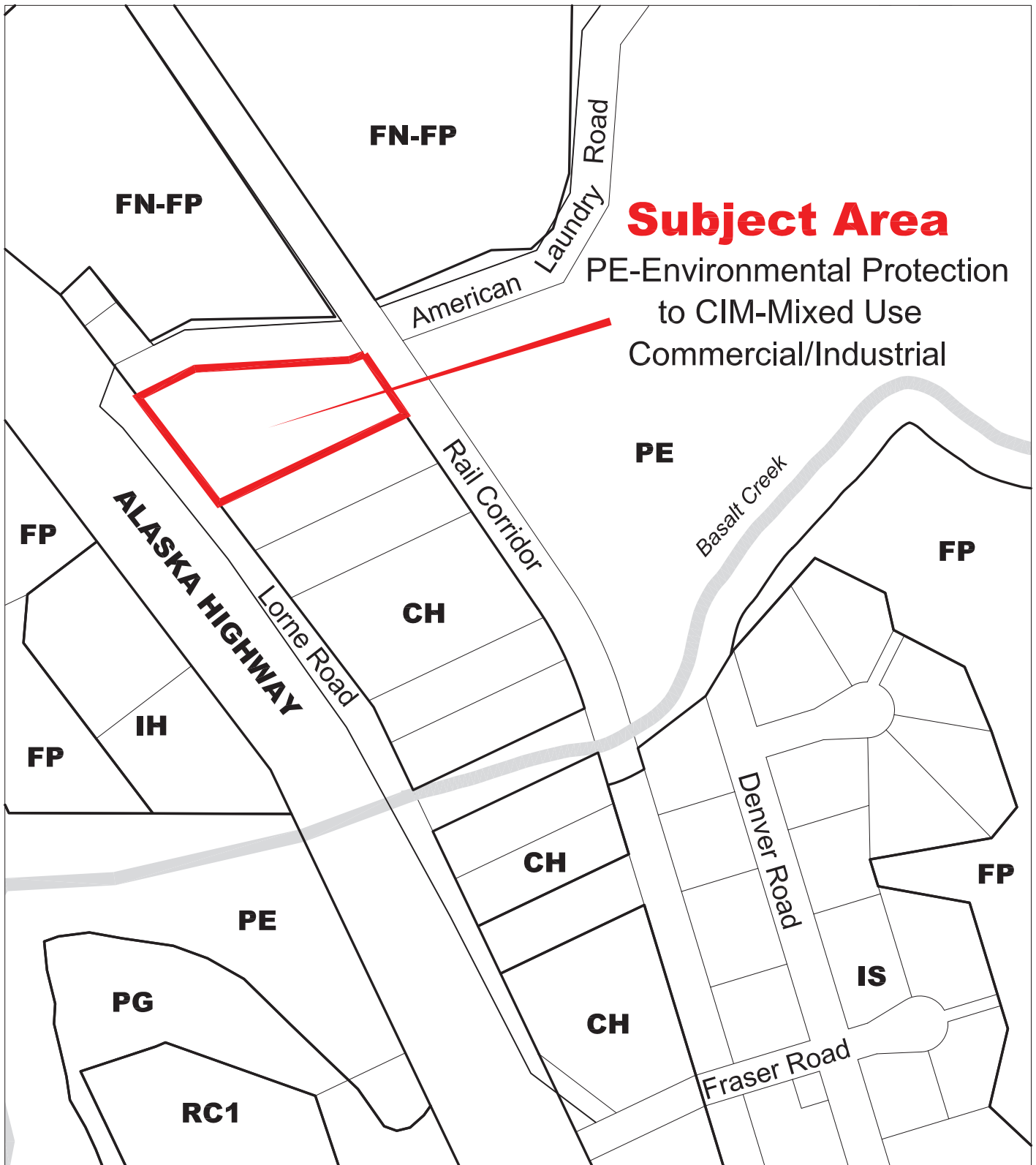
PUBLIC HEARING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk




Subject Area

PE-Environmental Protection
to CIM-Mixed Use
Commercial/Industrial

Bylaw 2017-07

A bylaw to amend the zoning of a 1.32 ha parcel of vacant Commissioner's land from PE-Environmental Protection to CIM-Mixed Use Commercial/Industrial.

LEGEND

 SUBJECT AREA

File #: Z-02-2017

ADMINISTRATIVE REPORT

TO: Planning Committee
FROM: Administration
DATE: January 23, 2017
RE: Zoning Bylaw Amendment – Sidhu Trucking Lot Expansion

ISSUE

Amend the zoning of a 1.7 ha parcel of vacant Commissioner’s land from PG-Greenbelt to IS-Service Industrial.

REFERENCES

- 2010 Official Community Plan
- Zoning Bylaw 2012-20
- Bylaw 2017-08
- YESAB Review Decision Document
- YG Land Application
- Appendix A

HISTORY

In 2016, PS Sidhu Trucking applied to the Yukon Government to acquire a 1.7 ha parcel of land adjacent to their existing 5.9 ha property at 163 Collins Lane for the purpose of a lot expansion. The subject area would extend the lot 60 meters to the west. This application was reviewed by the Yukon Environmental and Socio-Economic Assessment Board (YESAB) and a decision document was issued on October 24th 2016. YESAB determined that the project will not have significant adverse environmental effects and no conditions were attached.

A land application decision letter was issued by Yukon Energy Mines and Resources on December 16th. The approval was conditional on zoning and subdivision approval by the City. The letter also required the applicant to provide a detailed map showing all wetlands and environmentally sensitive areas and to maintain a 30 m setback from all watercourses.

Inukshuk Planning and Development has now applied on behalf of PS Sidhu Trucking to rezone the subject area from PG-Greenbelt to IS-Service Industrial.

The proposed schedule for the zoning amendment is:

Planning Committee:	January 23, 2017
First Reading:	January 30
Newspaper Ads	February 3 and 10
Public Hearing:	February 27
Report to Committee:	March 6
Second and Third Reading:	March 13

ALTERNATIVES

1. Proceed with the amendment under the bylaw process.
2. Do not proceed with the amendment.

ANALYSIS

Official Community Plan (OCP)

The subject area is currently designated as Industrial in the OCP. This designation is meant to provide for light and heavy industrial uses, as well as quarrying activities, subject to appropriate zoning. Industrial uses must not be offensive by reason of smoke, vibration, odour, or electrical interference and must not produce significant noise which interferes with the use of a contiguous lot.

OCP policy 1.3.1 states that a 30 m riparian setback shall be protected along both sides of all rivers, streams, lakes, and wetlands. The proposed expansion area would remain approximately 80 m from Basalt Creek and its associated wetlands. The development of this parcel for industrial activity will likely not have any impact on the surrounding area, as per the review by YESAB.

OCP policy 8.2.2 states that a minimum 200 m vegetated buffer may be provided from any residential designations in order to mitigate any negative impacts. The existing industrial lot is approximately 185 m from the nearest residential property. The proposed expanded lot would remain approximately 185 m away. The buffer is publicly-owned and vegetated.

Zoning

The subject area is currently zoned as PG-Greenbelt. There are no known trails or recreation values within or adjacent to the proposed expansion area.

The proposed zoning for this area is IS-Service Industrial. This zone allows uses such as animal shelters, bulk fuel depots, commercial storage, equipment sales/service, fabrication shops, industrial salvage, outside storage, trucking terminals, and warehouse sales. The applicant has indicated that the intended use for the expansion area is to provide additional room for the existing trucking and construction business.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaw 2017-08, a bylaw to amend the zoning of a parcel of vacant Commissioner's land in the Whitehorse Copper Subdivision to allow for a lot expansion, be brought forward for consideration under the bylaw process.

CITY OF WHITEHORSE
BYLAW 2017-08

A bylaw to amend Zoning Bylaw 2012-20

WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the City of Whitehorse Zoning Bylaw be amended to allow for the expansion of a lot in the Whitehorse Copper Subdivision;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of a 1.71 ha parcel of vacant Commissioner's land, located adjacent to 163 Collins Lane in the Whitehorse Copper Subdivision, from PG-Greenbelt to IS-Service Industrial, as indicated on the sketch attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passing thereof.

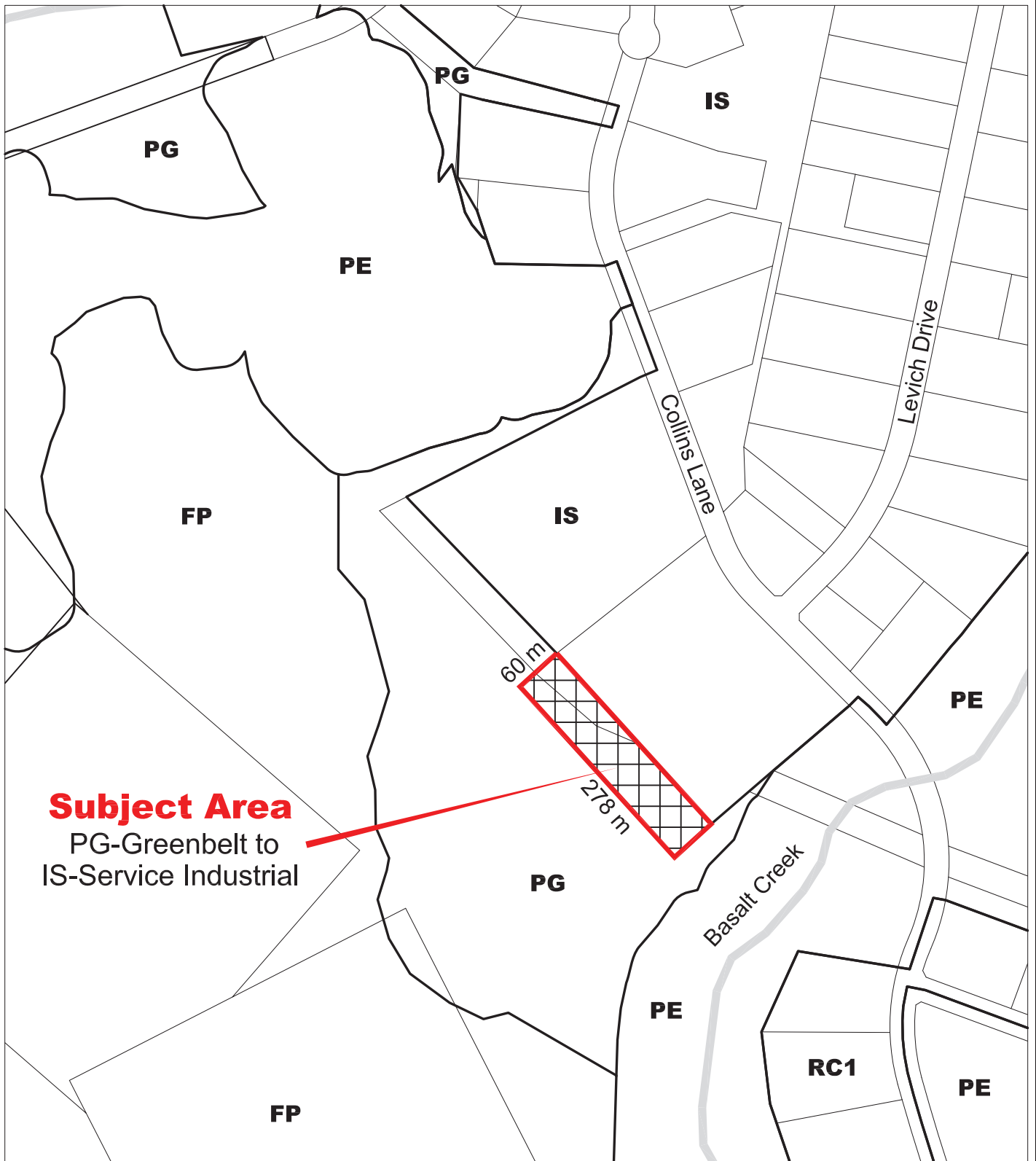
FIRST READING:
PUBLIC NOTICE:
PUBLIC HEARING:
SECOND READING:
THIRD READING and ADOPTION:

Mayor

City Clerk




CITY OF WHITEHORSE
BYLAW 2017-08
APPENDIX 'A'



Subject Area
PG-Greenbelt to
IS-Service Industrial

Bylaw 2017-08
A bylaw to amend the zoning of a 1.7 ha parcel of vacant
Commissioner's land from PG-Greenbelt to IS-Service Industrial.

LEGEND

 SUBJECT AREA

ADMINISTRATIVE REPORT

TO: Planning Committee
FROM: Administration
DATE: January 23, 2017
RE: Contract Award – Robert Service Way Area Planning Study

ISSUE

Contract award for the preparation of a planning study for the Robert Service Way area

REFERENCE

- 2010 Official Community Plan (OCP)
- Consulting Services Selection Procedures Policy
- Request for Proposals, Robert Service Way Area Planning Study, plus 2 addenda

HISTORY

On November 4, 2016 the City released a Request for Proposals for completion of a planning study for the Robert Service Way area. Three proposals were received and reviewed by an evaluation team comprised of members of the Planning and Building Services and the Parks and Community Development departments.

The three proposals were from:

- 3Pikas Development Studio Inc.
- Jane of All Trades Consulting
- Stantec Consulting Ltd.

The proposals were reviewed by the evaluation team including the Manager of Planning and Building Services, the Manager of Parks and Community Development, and a Planner II. The evaluation team followed the City Council Policy on Procedures for the Selection of Professional Consulting Services.

ALTERNATIVES

1. Award the contract as recommended
2. Cancel the project.

ANALYSIS

The proposals were evaluated in accordance with criteria as follows:

- | | |
|--------------------------------|-----|
| 1. Project Team | 30% |
| 2. Methodology & Approach | 30% |
| 3. Qualifications & Experience | 15% |
| 4. Schedule & Task Management | 5% |
| 5. Local Content | 10% |
| 6. Fees | 10% |

The analysis of proposals is a two-step process where all proposals are first evaluated on the first four technical criteria. Proposals that score at least 80% on these criteria move on to the second stage that evaluates the final two criteria (local content and fees).

In the evaluation, 3Pikas did not meet a minimum technical threshold of 80% (64 points). Notification was sent and the fee envelope was returned to them. The remaining proponents were evaluated for local content and fees, which are both scored based on set formula established in the policy.

The total points calculated by the review team are summarized below:

		FIRM			
		3Pikas	JOAT	Stantec	Max Points
Project Team		23.6	27.6	24.6	30
Methodology/Approach		23.1	28.5	23.6	30
Qualifications/Experience		12.8	15.0	12.5	15
Schedule & Task Management Plan		3.0	5.0	4.5	5
SUB TOTAL (min 64)		62.5	76.1	65.2	80
LOCAL CONTENT		n/a	10.0	10.0	10
PROJECT FEES		n/a	9.2	10.0	10
SUB TOTAL		0.0	19.2	20.0	20
TOTAL		62.5	95.3	85.2	100

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that the contract for the preparation of a planning study for the Robert Service Way area be awarded to Jane of All Trades Consulting in the amount of \$67,309.

File: Downtown-Marwell Plans 2017

ADMINISTRATIVE REPORT

TO: Planning Committee
FROM: Administration
DATE: January 23, 2017
RE: Contract Award – Downtown and Marwell Plans

ISSUE

Contract award for consultant services for the preparation of new plans for Downtown and Marwell.

REFERENCE

- RFP 2016-PLA0002 Preparation of Downtown and Marwell Plans, plus 2 addenda
- 2010 Official Community Plan (OCP)
- Consulting Services Selection Procedures Policy

HISTORY

On November 4, 2016 the City of Whitehorse released a Request for Proposals for the preparation of new plans for the Downtown and Marwell areas.

The proposed Downtown and Marwell plans will be practical and innovative documents that outline the actions, policies and steps needed to ensure these two areas remain important, vital and economically strong parts of the city. The documents will help inform the upcoming Official Community Plan review, which is tentatively scheduled to begin in late 2017.

The objectives of the planning process are:

- To establish community visions for Downtown and Marwell;
- To identify and understand key issues and opportunities for Downtown and Marwell;
- To undergo innovative, practical and meaningful engagement with public and partners;
- To build upon and integrate the important work already established in existing plans;
- To develop final plans that are comprehensive, innovative, inclusive, functional, practical, professional, and visually appealing; and
- For the Downtown component, to develop a Downtown Action Plan that identifies a list of top action items and drills down into the additional specifics of each item.

The City received three proposals:

- 3Pikas Development Studio Inc.;
- Stantec Consulting Ltd.; and
- Urban Systems Ltd.

The proposals were reviewed by an evaluation team comprised of members of the Planning and Building Services, Economic Development, and Environmental Sustainability Departments. The evaluation team followed the Consulting Services Selection Procedures Policy.

ALTERNATIVES

1. Award the contract as recommended
2. Cancel the project.

ANALYSIS

The proposals were evaluated in accordance with criteria as follows:

- | | | |
|----|--|-----|
| 1. | Project Team | 30% |
| 2. | Methodology & Approach | 30% |
| 3. | Past Relevant Experience & Performance | 20% |
| 4. | Schedule | 5% |
| 5. | Adjusted Fees | 10% |
| 6. | Local Content | 5% |

The analysis of proposals is a two-step process where all proposals are first evaluated on the first four technical criteria. Proposals that score at least 80% (e.g. 68/85 points) on these criteria move on to the second stage that evaluates the final two criteria (adjusted fees and local content).

In the evaluation, 3Pikas did not meet the minimum technical threshold of 80% (68 points). Notification was sent and the fee envelope was returned to them. The remaining two proponents were then evaluated by the Evaluation Team for fees and local content, which are both scored based on set formula established in the policy.

The total points calculated by the evaluation team are summarized below:

FIRM				
	<u>3PIKAS</u>	<u>STANTEC</u>	<u>URBAN SYSTEMS</u>	<u>MAX POINTS</u>
Project Team	22.35	24.15	27.68	30
Methodology/Approach	19.73	22.65	27.38	30
Past Experience/Performance	17.10	17.30	19.30	20
Schedule	2.67	4.23	4.52	5
SUB TOTAL (min 68)	61.85	68.35	78.88	85
ADJUSTED FEES	n/a	10.00	9.15	10
LOCAL CONTENT	n/a	3.75	1.25	5
SUB TOTAL	0.00	13.75	10.40	15
TOTAL	61.85	82.10	89.28	100

The fees received (inclusive of travel, disbursements, not including GST) are as follows:

- | | |
|-------------------|---|
| Stantec: | \$151,756.00 |
| Urban Systems: | \$159,811.20 |
| Project Estimate: | \$160,000.00 (used to establish project budget) |

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that the contract for the preparation of new Downtown and Marwell plans be awarded to Urban Systems Ltd. in the amount of \$159,811.20.