

MINUTES of **REGULAR** Meeting #2017-01 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, January 16, 2017, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Jocelyn Curteanu  
Robert Fendrick  
Samson Hartland  
Betty Irwin  
Roslyn Woodcock

ALSO PRESENT: City Manager Christine Smith  
Director of Community Services Linda Rapp  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Chief Financial Officer Valerie Braga  
Manager of Legislative Services Jeff O'Farrell  
Manager of Strategic Communications Jessica Apolloni

Mayor Curtis called the meeting to order at 5:30 p.m.

## **CALL TO ORDER**

### **2017-01-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the change being the addition of Marianne Darragh as a delegate speaking to the proposed changes to the Procedures Bylaw.

Carried Unanimously

## **AGENDA**

### **2017-01-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated December 12, 2016 be adopted as presented.

Carried Unanimously

## **MINUTES**

December 12, 2016

## **DELEGATIONS**

Keith Lay addressed Council to express concerns regarding a proposed change to the Procedures Bylaw. He suggested that delaying public availability of the agenda package would make it less likely that citizens will become involved and educated about issues that come before council. Mr. Lay urged council to reverse their decision to postpone public availability of the council package.

KEITH LAY  
Procedures Bylaw Changes

Marianne Darragh spoke against the change to the Procedures Bylaw that will delay release of the agenda package to the public. She asked Council to retain the current practice of releasing the complete package on the last business day of the week before the meeting.

MARIANNE DARRAGH  
Procedures Bylaw Changes

## **PUBLIC INPUT**

Mayor Curtis called three times for anyone to appear to address Bylaw 2016-42, the operating and maintenance budget for 2017 and the provisional operating budgets for 2018 and 2019.

**BYLAW 2016-42**  
OPERATING BUDGET

On behalf of the Whitehorse Chamber of Commerce Chair Stan Thompson commended the city for keeping the tax increase to 1.2%. The Chamber offered a number of recommendations to improve future budget processes including:

- Resume utilization of the Finance Committee;
- Bring the water and sewer rates in line with the tax increase;
- Revise the timing of the budget process to better accommodate constructive feedback from the Chamber and others;
- Combine the operating and capital budgets;
- Adopt best practice budgeting process principles as used by other municipalities; and
- Provide a summarized financial snapshot for the new Operations Building showing capital costs, carrying charges, and operating costs, as well as related sources of revenue and how taxes and reserve contributions are being used to finance the project.

STAN THOMPSON  
and RICK KARP  
Chamber of Commerce

Mayor Curtis declared the public input session closed and advised that a report on public input into the 2017 to 2019 operating budget will be presented at the Standing Committee meeting on January 23<sup>rd</sup>.

Public Input Closed

## **COMMITTEE REPORTS**

### **City Operations Committee**

There was no report from the City Operations Committee.

No Report

### **Community Services Committee**

There was no report from the Corporate Services Committee.

No Report

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**Corporate Services Committee**

**2017-01-03**

It was duly moved and seconded  
THAT the 2016 tax lien summary list be approved as presented; and  
THAT the Assistant City Clerk be authorized to affix the City Seal to  
authenticate the list.

2016 TAX LIEN  
SUMMARY LIST

Carried Unanimously

**2017-01-04**

It was duly moved and seconded  
THAT Bylaw 2017-04, a bylaw to authorize the write-off of uncollectible  
accounts, be brought forward for due consideration under the bylaw  
process.

BRING FORWARD  
BYLAW TO WRITE OFF  
UNCOLLECTIBLE DEBTS

Carried Unanimously

**City Planning Committee**

**2017-01-05**

It was duly moved and seconded  
THAT Bylaw 2016-45, a bylaw to amend the zoning at 305 Hawkins  
Street, be brought forward for second and third reading under the  
bylaw process.

BRING FORWARD  
BYLAW 2016-45

Carried Unanimously

**2017-01-06**

It was duly moved and seconded  
THAT Bylaw 2016-46, a bylaw to amend the zoning at Kopper King  
Services to permit an eating and drinking establishment with a drive-  
thru component, be brought forward under the bylaw process and  
defeated at second reading.

BRING FORWARD AND  
DEFEAT BYLAW 2016-46

**2017-01-07**

It was duly moved and seconded  
THAT the motion be amended by deleting the words, “and defeated at  
second reading”. The revised motion will read as follows:

Amendment

“THAT Bylaw 2016-46, a bylaw to amend the zoning at Kopper King  
Services to permit an eating and drinking establishment with a drive-  
thru component, be brought forward under the bylaw process.”

Carried Unanimously

The main motion as amended was voted on and carried unanimously.

Vote on Main Motion

**BYLAWS**

**2017-01-08**

It was duly moved and seconded  
THAT Bylaw 2016-47, a bylaw to provide rules governing council  
procedures, having been read a first and second time, now be given  
third reading.

**BYLAW 2016-47**

PROCEDURES BYLAW  
THIRD READING

**2017-01-09**

It was duly moved and seconded  
THAT Procedures Bylaw 2016-47 be referred back to administration for  
further consideration.

Motion to Refer

Carried (4 – 3)

IN FAVOUR Councillors Boyd, Fendrick, Hartland and Irwin  
OPPOSED Mayor Curtis, Councillors Curteanu and Woodcock

Recorded Vote

**2017-01-10**

It was duly moved and seconded  
THAT Bylaw 2016-45, a bylaw to amend the zoning at 305 Hawkins  
Street to permit a mixed-use commercial-residential development with  
an affordable micro-housing component, be given second reading.

**BYLAW 2016-45**

ZONING AMENDMENT  
305 Hawkins Street  
SECOND READING

Carried Unanimously

**2017-01-11**

It was duly moved and seconded  
THAT Bylaw 2016-45, a bylaw to amend the zoning at 305 Hawkins  
Street to permit a mixed-use commercial-residential development with  
an affordable micro-housing component, having been read a first and  
second time, now be given third reading.

**BYLAW 2016-45**

ZONING AMENDMENT  
305 Hawkins Street  
THIRD READING

Carried Unanimously

**2017-01-12**

It was duly moved and seconded  
THAT Bylaw 2016-46, a bylaw to amend the zoning at 91888 Alaska  
Highway to permit an eating and drinking establishment with a drive-  
thru component, be given second reading.

Carried Unanimously

**BYLAW 2016-46**  
ZONING AMENDMENT  
91888 Alaska Highway  
SECOND READING

**2017-01-13**

It was duly moved and seconded  
THAT Bylaw 2016-46, a bylaw to amend the zoning at 91888 Alaska  
Highway to permit an eating and drinking establishment with a drive-  
thru component, having been read a first and second time, now be  
given third reading.

Carried (5 – 2)

**BYLAW 2016-46**  
ZONING AMENDMENT  
91888 Alaska Highway  
THIRD READING

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Fendrick  
and Hartland  
OPPOSED Councillors Irwin and Woodcock

Recorded Vote

**2017-01-14**

It was duly moved and seconded  
THAT Bylaw 2017-04, a bylaw to write off uncollectible accounts, be  
given first reading.

Carried Unanimously

**BYLAW 2017-04**  
WRITE OFF ACCOUNTS  
FIRST READING

**2017-01-15**

It was duly moved and seconded  
THAT Bylaw 2017-04 be given second reading.

Carried Unanimously

**BYLAW 2017-04**  
SECOND READING

There being no further business, the meeting adjourned at 6:40 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"  
Dan Curtis, Mayor

"N. L. Felker"  
Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2017-02 dated January 30, 2017