



Minutes of the meeting of the City Operations Committee

Date	February 6, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Roslyn Woodcock – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. Quarterly Activity Reports – For Information Only

Activity Reports for November 2016 to January 2017 were received from the Director of Infrastructure and Operations and the Engineering, Operations, and Water and Waste Services Departments.



Minutes of the meeting of the Community Services Committee

Date	February 6, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Robert Fendrick – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. CCMARD Advisory Committee Appointment

There is currently one vacancy on the CCMARD Advisory Committee. An application was submitted on behalf of the Empowering Youth Society, nominating a person with extensive experience in leadership roles with BYTE, Big Brothers and Sisters, Boys and Girls Club of Whitehorse, and a variety of cultural immersion and aboriginal programs. Exploring youth issues of racism and discrimination is one of the goals the CCMARD Advisory Committee has identified in their action plan, making this nomination a good fit for the Committee.

Community Services Committee Recommendation

THAT Shelby Maunder be appointed to the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee for a term to expire October 31, 2018.

2. Quarterly Activity Reports – For Information Only

Activity Reports for November 2016 to January 2017 were received from the Director of Community and Recreation Services, Parks and Community Development, Recreation and Facility Services, and the Transit Services Department.



Minutes of the meeting of the Public Health and Safety Committee

Date	February 6, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Quarterly Activity Report – For Information Only

Activity reports for November 2016 to January 2017 were received from Bylaw Services and the Fire Department.



Minutes of the meeting of the Development Services Committee

Date	February 6, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Development Services Committee respectfully submits the following report:

1. Quarterly Activity Reports – For Information Only

Activity reports for November 2016 to January 2017 were received from the Director of Development Services and the Economic Development and Environmental Sustainability Departments.



Minutes of the meeting of the Corporate Services Committee

Date	February 6, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Request for Relief – Utility Billing – For Information Only

Karin Keeley-Eriksson addressed the Committee on behalf of Condo Corporation 221 to request a refund with respect to their water bill. She explained that the water meter was not working during the 14-month period from July 2015 to August 2016 and the corporation was billed based on the flat rate charge. She asked that the billing be recalculated based on the average metered water consumption per unit when the meter was working. In response to questions from Committee members, Ms. Keeley-Eriksson provided additional details regarding events, timelines, roles and responsibilities, and actions taken regarding the broken water meter and attempts to resolve the issue.

2. Procedures Bylaw

When the proposed new Procedures Bylaw was initially presented, Council amended the bylaw to delay the release of agenda documents to the day of the meeting. Some public feedback received has objected to this change, suggesting that it limits citizen input into the decision-making process.

Documents pertaining to the business listed on the agenda were not available to the public until just before the meeting prior to July 2013. A decision by the council of the day in 2013 made the full agenda package available to the public on the last business day of the week before the meeting. The change made last December when the new bylaw was amended reverts to a modified version of the historical practice.

Various Committee members spoke to the timing of the release of documents, and one member indicated that an amendment would be proposed when the bylaw comes forward for third reading.

Corporate Services Committee Recommendation

THAT Bylaw 2016-47, a bylaw to provide rules governing council procedures, be brought forward for third reading under the bylaw process.

3. Quarterly Activity Reports – For Information Only

Activity reports for November 2016 to January 2017 were received from the City Manager and the Business and Technology Systems, Financial Services, Human Resources, Legislative Services and Strategic Communications Departments



Minutes of the meeting of the City Planning Committee

Date February 6, 2017

Location Council Chambers, City Hall

Committee Members Present Councillor Betty Irwin – Chair
Councillor Robert Fendrick – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Samson Hartland
Councillor Roslyn Woodcock

Staff Present Christine Smith, City Manager
Linda Rapp, Director of Community and Recreation Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Valerie Braga, Chief Financial Officer
Jeff O’Farrell, Manager of Legislative Services
Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Heritage Fund Application – Heritage Fair

The Yukon Historical and Museums Association applied for \$2,000.00 from the Heritage Fund to support the 2017 Yukon-Stikine Heritage Fair. The goals of the Heritage Fair are consistent with the awareness component of the Heritage Fund Bylaw and the City has supported the fair in previous years. The event presents an opportunity to learn and share ideas on topics related to history and heritage, and will help to increase understanding of heritage issues within the greater Yukon community. The Fair also provides an opportunity to showcase the excellent heritage facilities and resources located in Whitehorse. The Executive Director of the Association addressed the Committee in support of the application.

City Planning Committee Recommendation

THAT a Heritage Fund grant in the amount of \$2,000.00 be approved to the Yukon Historical and Museums Association to support the 2017 Yukon–Stikine Heritage Fair.

2. Quarterly Activity Reports – For Information Only

An activity report for November 2016 to January 2017 was received from the Planning and Building Services Department.

There being no further business, the meeting adjourned at 6:35 p.m.

Adopted at the regular council meeting on February 13 2017

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk