



Minutes of the meeting of the City Planning Committee

Date	Monday, May 1, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Valerie Braga, Acting Director of Corporate Services Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment – Yukon Gardens

The owner of Yukon Gardens has applied to amend the zoning of the properties at 11 and 15 Metropolit Lane from Highway Commercial to Mixed Use Commercial/ Industrial (modified) to allow for an expansion of the greenhouse operations at this location.

One person spoke in favour of the application at the public hearing. Two submissions were received, one in support and one expressing concern that the proposed change is inconsistent with the current zoning scheme and will impact the view-scape for other lots on Metropolit Lane.

The subject lots have no highway frontage and no direct access from the highway. Therefore the proposed zoning is more suitable, and would not impact the view-scape any more than would be permitted under the current zoning.

The recommendation of the City Planning Committee is

THAT Bylaw 2017-15, a bylaw to amend the zoning of the Yukon Gardens parcel on Metropolit Lane to allow for the expansion of the existing greenhouse operations, be brought forward for second and third reading under the bylaw process.

2. Lease Agreement – Yukon Cross Country Motorcycle Association

The Yukon Cross Country Motorcycle Association (YCCMA) would like to secure tenure to the dirt bike track on Robert Service Way in order to develop a safe operating environment at the track, including proper signage, safety barriers, control procedures and designated maintenance.

Earlier in 2017 the City contracted a consultant to undertake the Robert Service Way Area Planning Study to look at development potential for the area, including recreational uses. YCCMA is participating in this process which is anticipated to be completed by late 2017.

Administration is bringing forward this lease agreement for approval in order to provide tenure to YCCMA and address any liability risks associated with the ongoing use of the property for the current season. Following the conclusion of the Robert Service Way Area Planning Study, continuance of the lease agreement can be reviewed and adjusted if necessary.

Keith Lay, representing Active Trails Whitehorse Association, expressed concerns with the City considering a lease and conditional use application by the Yukon Cross Country Motorcycle Association.

Committee members asked questions regarding noise, legal liability, and the status of the Yukon Cross Country Motorcycle Association as a society.

The recommendation of the City Planning Committee is

THAT Bylaw 2017-10, a bylaw to authorize a lease agreement with the Yukon Cross Country Motorcycle Association, be brought forward for consideration under the bylaw process.

3. Conditional Use Application – Motorcycle Association – For Information Only

The Yukon Cross Country Motorcycle Association (YCCMA) has applied for conditional use approval to allow for the use and further development of an existing dirt bike track located off Robert Service Way to the east of the Alaska Highway and south of Whitehorse International Airport.

Concurrent with this application, YCCMA is seeking a ten-year lease agreement with the City to secure tenure to the dirt bike track. The site has been utilized as a dirt bike track under a lease with the Yukon Government, but the proposed use has not undergone any conditional use approval process through council.

Administration is bringing forward the application to legitimize the use of this area as a dirt bike track prior to council considering bylaw approval for the lease agreement.

In accordance with the Zoning Bylaw, a public input session has been scheduled for the regular council meeting on May 8, 2017.

4. Conditional Use Application – 6 Tagish Road – For Information Only

The owner of the property located at 6 Tagish Road in Riverdale has applied for conditional use approval to allow for a Major Home-based Business in a detached structure. Approval would allow the owner to convert the existing garden suite at the rear of the property into an acupuncture and healing arts studio.

In accordance with the Zoning Bylaw, a public input session has been scheduled for the regular council meeting on May 8, 2017.

5. Quarterly Activity Report – For Information Only

An activity report for February to April 2017 was received from the Planning and Building Services Department.



Minutes of the meeting of the City Operations Committee

Date	Monday, May 1, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Roslyn Woodcock – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Valerie Braga, Acting Director of Corporate Services Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, the City Operations Committee respectfully submits the following report:

1. Mountainview Place

Graham Lang addressed the committee with respect to infrastructure concerns for Mountainview Place. He requested that the City assume ownership of the infrastructure after it is upgraded to City standards.

A Committee member shared his understanding of the history of the Mountainview Place development. The Committee asked that administration bring forward a report on the matter.

2. Contract Award – Supply of Line Painting

The approved 2017 operating and maintenance budget includes funding for annual line painting of City owned and maintained roads. The City and the Government of Yukon have worked together on line painting of City owned and maintained roads for a number of years. In April of 2017, the City requested an estimate from the Government of Yukon for line painting based on the same quantities as 2016.

The Purchasing and Sales Policy does not make allowances for exempting this type of procurement from the public tendering process. A council resolution is required to waive the bidding process in this instance.

The recommendation of the City Operations Committee is

THAT the bidding process for the supply of line painting services be waived; and

THAT the contract for the supply of line painting services be awarded to the Government of Yukon in the amount of \$55,000.00.

3. Quarterly Activity Reports – For Information Only

Activity Reports for February to April 2017 were received from the Director of Infrastructure and Operations and the Engineering, Operations, and Water and Waste Services Departments.



Minutes of the meeting of the Community Services Committee

Date	Monday, May 1, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Robert Fendrick – Chair Councillor Samson Hartland – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Valerie Braga, Acting Director of Corporate Services Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamations – For Information Only

Mayor Curtis proclaimed May 1 to 5 as ***Yukon Mining and Geology Week***, and the month of May 2017 as ***Multiple Sclerosis Awareness Month*** in the City of Whitehorse.

2. Bus Wrap Initiative

In late 2016 the City was approached by the Kwanlin Dün First Nation to consider a partnership with local First Nation governments to create an indigenous artist wrap design for a City transit bus. The wrap would include selected works from four or five artists from both the Kwanlin Dün and Ta’an First Nations. The Ta’an Kwach’an Council and Yukon First Nations Culture and Tourism Association have also indicated an interest in participating in the project.

The City would bear the cost of maintaining the bus wrap, and would lose anticipated advertising revenue as a result of the project. Therefore the proposal is to provide a cash and in-kind contribution in the operating budget.

Community Services Committee Recommendation

THAT the 2017 to 2020 capital expenditure program be amended by adding the 2017 Bus Wrap project in the amount of \$20,000.00, funded by \$15,000.00 from external sources and the City's contribution of \$5,000.00 funded from the General Reserve.

3. 2017 Spring Recreation Grants

In accordance with the Recreation Grant Policy, the Recreation Grant Task Force has prepared recommendations for the allocation of the 2017 Arts–Cultural Facilities Grants, Recreation Facility–Parks Grants, and Spring Recreation Grants.

The Task Force consists of citizens appointed by Council, and all applications are reviewed with due diligence. Requests for funding that do not comply with the policy are denied, and some eligible requests are not fully funded. A total of 31 grant applications were received and reviewed by the Task Force.

The Community Lotteries Program provided \$147,600.00 for Recreation Grant purposes this year. The City continues to acknowledge Lotteries support in City advertising.

The recommendation of the Community Services Committee is

THAT the allocation of \$69,475.78 for Category 1 Recreation Grants, \$38,721.74 for Category 2 Recreation Facilities–Parks Grants and \$71,278.26 for Category 3 Arts–Cultural Facilities Grants be approved as recommended by the Recreation Grant Task Force, subject to any conditions as outlined in the summary sheets.

4. Quarterly Activity Reports – For Information Only

Activity Reports for February to April 2017 were received from the Director of Community and Recreation Services, Parks and Community Development, Recreation and Facility Services, and the Transit Services Department.

5. New Business – For Information Only

A Committee member inquired about the timing of a potential budget amendment to address the operating expenses with respect to the new Aboriginal Day statutory holiday.

Yolande Vachon addressed the Committee to express her gratitude for recent improvements to a number of bus shelters.



Minutes of the meeting of the Public Health and Safety Committee

Date	Monday, May 1, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Valerie Braga, Acting Director of Corporate Services Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Quarterly Activity Reports – For Information Only

Activity reports for February to April 2017 were received from Bylaw Services and the Fire Department.

2. New Business – For Information Only

A Committee member inquired about the status of City infrastructure following the earthquake that occurred earlier in the day.



Minutes of the meeting of the Development Services Committee

Date	Monday, May 1, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Valerie Braga, Acting Director of Corporate Services Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Development Services Committee respectfully submits the following report:

1. Hillcrest Local Improvement Charges

Dianne Williams addressed the Committee to express concerns regarding the costs, financing, and voting process for the local improvement project proposed for the Hillcrest neighbourhood.

2. Quarterly Activity Reports – For Information Only

Activity reports for February to April 2017 were received from the Director of Development Services and the Economic Development and Environmental Sustainability Departments.



Minutes of the meeting of the Corporate Services Committee

Date	Monday, May 1, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Valerie Braga, Acting Director of Corporate Services Jeff O'Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Quarterly Activity Reports – For Information Only

Activity reports for February to April 2017 were received from the City Manager and the Business and Technology Systems, Financial Services, Human Resources, Legislative Services and Strategic Communications Departments.

There being no further business, the meeting adjourned at 7:30 p.m.

Adopted at the regular council meeting on May 8, 2017

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk