



Minutes of the meeting of the City Planning Committee

Date	Monday, June 19, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Deputy Mayor Robert Fendrick Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Mike Ellis, Manager of Planning and Sustainability Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Proposed Infill – Mary Lake - For Information Only

Lois Johnston addressed the Committee on behalf of the Mary Lake Community Association to request that the proposed infill process be halted and a meeting held in October to discuss residents' concerns. She suggested that the notification to residents has been inadequate and that the planning has used rationale that is contrary to the Sustainability Plan and Official Community Plan.

Committee members requested information with respect to previous infill at Mary Lake and also regarding groundwater and septic issues. Administration confirmed that more work will be done over the next few months.

2. OCP Amendment – Norcope – For Information Only

Doug Gonder addressed the Committee to provide an update on the proposed Official Community Plan amendment to allow for the development of a gravel quarry. He advised that a drone was used to see the exact impact of the project, and a 3D model of the ground as it stands has been prepared and will be shown to the Development Review Committee.

Mr. Gonder also spoke to the issue of the concrete recycling work he is undertaking. He advised that a demonstration will take place in the next few weeks and he will be requesting that the City consider allowing his site to be rezoned to allow this recycling. He confirmed that he has contacted the local First Nations and there is support for this process to proceed with First Nations input.

3. Chadburn Lake Management Plan

The Official Community Plan identifies five park areas in the City that are recognized for their significant ecological, recreational, and cultural values. In 2014, Council adopted the Regional Parks Plan, which provides a framework for developing park-specific management plans for each of the five parks.

After extensive consultation with the public, partner organizations, stakeholders and all levels of government, the Chadburn Lake Park Management Plan contains goals, policies and a land use concept for the park, providing park management guidance for the next ten years. The plan divides the park into five management areas. Within each area, the plan dictates how to deal with specific issues including new development, trails, habitat enhancement, special events, and education. The plan also includes identification of First Nation land parcels that may be impacted by the park, ecosystem mapping for the park and the City as a whole, and heritage management, particularly with respect to traditional knowledge. The Chadburn Lake Park Management Plan is now ready for adoption as a guiding document.

Peter Long addressed the Committee to express concerns with the Chadburn Lake Management Plan regarding marking of Whitehorse trails. On behalf of Active Trails Whitehorse Association, Keith Lay suggested that this report should be made available to all the schools.

The recommendation of the City Planning Committee is

THAT the Chadburn Lake Park Management Plan dated June 2017 be adopted as a guiding document.

4. New Business

A Committee member asked for more details with respect to the Range Road North Neighbourhood Plan and requested a Council and Senior Management meeting on the issue.



Minutes of the meeting of the City Operations Committee

Date	Monday, June 19, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Roslyn Woodcock – Vice Chair Deputy Mayor Robert Fendrick Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin
Absent	Mayor Dan Curtis
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Taylor Eshpeter, Assistant City Engineer

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – Wheeler Street Reconstruction Project

Wheeler Street is one of many areas in the downtown core requiring full reconstruction of the roadway and underground utilities. In 2016 Council adopted a bylaw to authorize local improvement charges for the Wheeler Street reconstruction project from Fourth Avenue to the escarpment. Portions of affiliated avenues between Wheeler Street and Black Street are also included, and the project is phased to accommodate design constraints and reduce impacts to local residents and businesses.

Three bids were received in response to the tender issued. The review committee has confirmed that the prices submitted are reasonable and the low bidder is familiar with the scope of the work and has the required knowledge, skills and experience.

The recommendation of the City Operations Committee is

THAT the construction contract for the Wheeler Street Reconstruction Underground Utilities and Surface Works project be awarded to P.S. Sidhu Trucking Ltd. for a cost to the City of \$3,749,502.50.



Minutes of the meeting of the Community Services Committee

Date	Monday, June 19, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Deputy Mayor Robert Fendrick Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations

Your Worship, the Community Services Committee respectfully submits the following report:

1. Yukon Astronomical Society – For Information Only

Forest Pearson addressed the Committee on behalf of the Yukon Astronomical Society regarding light concerns . Mr. Pearson asked that a dark sky initiative be implemented.



Minutes of the meeting of the Public Health and Safety Committee

Date	Monday, June 19, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Jocelyn Curteanu – Vice Chair Deputy Mayor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	Monday, June 19, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Betty Irwin – Vice Chair Deputy Mayor Robert Fendrick Councillor Dan Boyd Councillor Samson Hartland Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations Mike Ellis, Manager of Planning and Sustainability Services Bryna Cable, Environmental Coordinator

Your Worship, the Development Services Committee respectfully submits the following report:

1. Building Inspections – For Information Only

Michael Buurman addressed the Committee to raise concerns about the process and procedures with Building Inspections Department. Mr. Buurman provided a document outlining all of his concerns.

2. Environmental Grant Policy

Environmental Grants have been in place since 1994 to encourage and support community organizations in undertaking projects that contribute to the City's sustainability objectives. A review of the existing Environmental Grant Policy was initiated in order to clarify provisions that have proven difficult to implement.

In addition to a number of minor changes to improve clarity, several substantial changes were also incorporated, including changes to reporting deadlines, limiting grants to one

per calendar year, and simplifying reimbursement calculations. The new policy is now being brought forward for adoption.

The recommendation of the Development Services Committee is

THAT the Environmental Grant Policy dated June 2017 be adopted as presented.



Minutes of the meeting of the Corporate Services Committee

Date	Monday, June 19, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Deputy Mayor Robert Fendrick Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Betty Irwin
Absent	Mayor Dan Curtis
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Acting Director of Corporate Services Mike Gau, Director of Development Services Richard Graham, Acting Director of Infrastructure and Operations

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. 2016 Financial Statements

The City's Auditors have completed their review of the 2016 Financial Statements, schedules and notes. They confirm that these statements present fairly the financial position of the City of Whitehorse as at December 31, 2016. The City's overall financial position has remained largely consistent with 2015.

The City's water and sewer services are operated as a separate utility. This means that it is necessary to break out the operating costs. In order to maintain the separation between taxpayer-funded activities and the operations of the utility, the deficit must be funded by rate payers.

The recommendation of the Corporate Services Committee is

THAT the audited City of Whitehorse 2016 Financial Statements be adopted as presented, and

THAT the Water and Sewer Fund deficit of \$66,959.00 be funded from the Water and Sewer Reserve.

3. Amend Fees and Charges Bylaw

As part of the quarterly review, the Financial Services Department compiles a list of suggested changes to the Fees and Charges Bylaw as submitted by the management group. Changes being brought forward at this time include a new kiosk fee to address the payment required at a parking kiosk. Additional changes include amendments of several descriptions, deletion of some redundant fees, and replacing certain existing fees with new rates to bring them in line with other admission and punch pass rates.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2017-22, a bylaw to amend the Fees and Charges Bylaw, be brought forward for due consideration under the bylaw process

4. Authorize Mayor's Travel

Council's Expense Policy requires prior approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel by the Mayor outside the City of Whitehorse.

Mayor Curtis has been invited to join the Whitehorse Firefighters Association at the International Association of Fire Fighters Health and Safety Symposium in Vancouver, BC in August. The Mayor has also been invited to attend the Opportunities North 2017 Conference to be held in Edmonton in September. This is one of the largest business conferences in northern Canada, featuring nationally distinguished speakers and a program that brings the northern economy into focus.

Committee members requested more information regarding the Health and Safety Symposium.

The recommendation of the Corporate Services Committee is

THAT travel expenses be authorized for Mayor Curtis to attend the John P. Redmond Health and Safety Symposium in Vancouver, BC in August and the Opportunities North 2017 Conference in Edmonton in September.

There being no further business, the meeting adjourned at 7:36 p.m.

ADOPTED at the regular council meeting on June 26, 2017

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk