



Minutes of the meeting of the City Planning Committee

Date Monday, October 2, 2017

Location Council Chambers, City Hall

Committee Members Present
Councillor Robert Fendrick – Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Roslyn Woodcock

Absent
Councillor Samson Hartland
Councillor Betty Irwin

Staff Present
Linda Rapp, City Manager
Douglas Hnatiuk, Acting Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O'Blenes, Director of Infrastructure and Operations
Jessica Apolloni, Manager of Strategic Communications

Your Worship, there is no report from the City Planning Committee.



Minutes of the meeting of the City Operations Committee

Date	Monday, October 2, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick
Absent	Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jessica Apolloni, Manager of Strategic Communications

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	Monday, October 2, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Robert Fendrick – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Roslyn Woodcock
Absent	Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamations – For Information Only

Mayor Curtis proclaimed the first full week of October to be *Mental Illness Awareness Week* and October 10th to be *World Mental Health Day* in the City of Whitehorse.

Mayor Curtis proclaimed October 16 to 22, 2017 to be *Poverty and Homelessness Action Week* in the City of Whitehorse.

2. Kindness Meter – For Information Only

A council member reminded everyone that the City has installed a “Kindness Meter” on the corner of Third Avenue and Main Street near the Rotary International clock. The funds collected in this meter will be used by the Yukon Anti-Poverty Coalition to support a variety of initiatives to reduce poverty and homelessness. The idea is that the meter will raise both awareness and funds in a way that is convenient for citizens when they are in the downtown area.

3. United Way Month – For Information Only

The public was reminded that October is United Way Month. Money raised locally is used locally to fund projects that support Yukon communities. The objectives are to build healthy communities through projects that respond to the needs of children, youth, families and persons with disabilities, and that combat poverty and drug and alcohol abuse.



Minutes of the meeting of the Public Health and Safety Committee

Date	Monday, October 2, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Robert Fendrick Councillor Roslyn Woodcock
Absent	Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jessica Apolloni, Manager of Strategic Communications Dave Pruden, Manager of Bylaw Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. City Bullying – For Information Only

Gary Pettifor addressed the Committee to allege a pattern of bullying throughout the organization during his time as a member of the Fire Department.

2. Budget Amendment – Bylaw Services Program Review

A departmental program review for the Bylaw Services Department was included in the 2017 capital budget, and a request for proposals was issued. Several firms picked up the documents but no proposals were received. Feedback from one firm indicated that the scope of the project is significantly greater than the budget allows for.

The last review of Bylaw Services Department programs is over ten years old. With the increase in population and the expectations of the Department by various levels of government, stakeholders, and the public, it is critical that services be reviewed to determine priorities and ensure that public expectations and budget commitments can be met. This means that a full review of the department’s programs is required.

The proposed scope of the program review will provide clear guidance and outline clear expectations on what is desired in the short, medium and long term. Failing to provide such guidance will mean that the Bylaw Department will struggle to meet current expectations and emerging issues such as trail patrols, traffic concerns, and staffing.

The recommendation of the Public Health and Safety Committee is

THAT the 2017 to 2020 Capital Expenditure Plan be amended by increasing the 2017 Bylaw Services Department Program Review project in the amount of \$25,000.00, funded from the General Reserve.



Minutes of the meeting of the Development Services Committee

Date	Monday, October 2, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Roslyn Woodcock
Absent	Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Low Income Housing** – For Information Only

Wayne Spring addressed the Committee to advise that he set up a saw-mill in the Watson Lake area in April and hopes to start producing low income houses. His aim is to help revitalize the forestry industry in Watson Lake and improve the community. If the project succeeds it may help to provide low income housing in Whitehorse.



Minutes of the meeting of the Corporate Services Committee

Date	Monday, October 2, 2017
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick
Absent	Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jessica Apolloni, Manager of Strategic Communications Dave Pruden – Manager of Bylaw Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Christmas Food for Fines Program

To demonstrate goodwill and community spirit, Bylaw Services is once again proposing a Food for Fines program for the 2017 Christmas season as a means of contributing to citizens who are less fortunate. The Food for Fines program has operated successfully for several years, providing food for the Food Bank and Kaushee’s Place.

The program will allow the option of donating food items in lieu of ticket payments to persons who receive tickets for parking meter violations between December 2nd and 9th this year. Non-perishable food items will be accepted in lieu of ticket payments as long as the value of food items contributed is equal to or greater than the value of the ticket.

This initiative requires promotional support and advertising in order to obtain full participation from the public. Early approval is requested to allow for successful communication and results.

The recommendation of the Corporate Services Committee is

THAT the 2017 Christmas Food for Fines program be approved; and

THAT a grant not exceeding \$10,000.00 for parking meter ticket fines issued between December 2nd and December 9th, 2017 be approved to the Food Bank and Kaushee's Place as part of the Christmas Food for Fines program.

There being no further business, the meeting adjourned at 6:06 p.m.

Adopted at the regular council meeting on Tuesday, October 10, 2017

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk